



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY



March 7, 2024

DIVISION MEMORANDUM

No. 90 s. 2024

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
HRMPSB MEMBERS
ALL CONCERNED APPLICANTS

**SCHEDULE OF WRITTEN EXAMINATION, BEHAVIORAL EVENTS INTERVIEW,
SKILLS TEST AND PAPER ASSESSMENT OF FOLDERS OF APPLICANTS
FOR ADMINISTRATIVE OFFICER V (AO V)**

1. The Schools Division of Tabuk City through the Human Resource Merit, Promotion and Selection Board (HRMPSB) will conduct the **written examination, BEI, skills test, and paper assessment** of folders of applicants for Administrative Officer V, as follows:

Application Code	Activity	Time and Date	Person Involved	Venue
AOV-01-CN21 AOV-03-CN21 AOV-04-CN21 AOV-05-CN21 AOV-06-CN21 AOV-07-CN21 AOV-11-CN21	Written Examination BEI Skills Test	8:00am-12nn	ASDS SGOD Chief NEU Pres. AO V HRMO Secretariat	SDO Tabuk City Conference Hall
	Paper Assessment	1:00-5pm March 13, 2024		

2. All applicants are advised to bring their original folder/copies on their scheduled paper assessment for verification purposes. In addition, bring their own ball pen, laptop and extension cord.
3. Applicants are also advised to be at the waiting area 30 minutes before the start of their scheduled activity.
4. Immediate dissemination and compliance to this memorandum is desired.


BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent 



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>



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