



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 178 s. 2024

TO: Public Schools District Supervisors
Secondary and Elementary School Heads Concerned

DATE: April 11, 2024:

**SUBJECT: CONDUCT OF DIVISION TRAINING FOR KINDERGARTEN AND
GRADE THREE TEACHERS ON THE DEVELOPMENT OF
CONTEXTUALIZED AND MULTI-LEVEL READING MATERIALS**

This is to announce the conduct of a four-day Division Training Workshop for the Kindergarten and Grade 1 teachers on the Development of Contextualized and Multi-level Reading Materials at the MHotel and Restaurant, Appas, Tabuk City on April 17-20, 2024.

The participants to this training are the Kindergarten and Grade 1 teachers in all the public elementary schools in the division. They are expected to prepare modules for their learners for the three days they are in the training to prevent learning loss. Since the 4th day falls on a Saturday, the participants will be granted one day service credits while the division supervisors who are members of the management team will be granted 1.5 days compensatory leave credits.

This training has the following objectives:

- a. To equip teachers with the knowledge and skills necessary to create reading materials that cater to diverse proficiency levels within kindergarten and grade 1.
- b. To enable teachers to develop a range of reading resources tailored to individual learning needs, including materials for emergent readers, fluent readers, and advanced readers.
- c. To guide teachers in creating content that reflects the local context, diverse identities, and lived experiences of the learners, fostering increased engagement and relevance in reading materials.
- d. To facilitate the integration of real-world connections, culturally diverse stories, and authentic experiences into the design of reading materials.



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>

DepEd Tayo Tabuk City



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The expenses to be incurred for the meals and snacks and the training materials of all the participants and the training team is charged to the 2023 IPED PSF (Continuing Fund) subject to usual accounting and auditing rules and regulations.

Widest dissemination of this memorandum is desired.

BENEDICTA B. GAMATERO, PhD, CESO V
Schools Division Superintendent



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