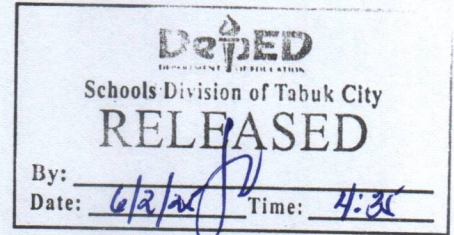




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City



Office of the Schools Division Superintendent

02 May 2025

DIVISION MEMORANDUM

No. 231, s. 2025

2025 OPLAN BALIK ESKWELA FIELD MONITORING

- To:**
- Assistant Schools Division Superintendent
 - Chief Education Supervisors (CID/SGOD)
 - Public School District Supervisors
 - All Public/Private Elementary/Secondary School Heads/Administrators
 - All Others Concerned
1. By DepEd Memorandum No. 045, s. 2025, the 2025 OBE shall be conducted from **June 9 to 20, 2025**. The purpose of the OBE is to engage the school stakeholders in ensuring that learners from public and private schools are properly enrolled by addressing the problems, queries, and other concerns commonly encountered by the public at the start of the school year.
 2. In light of this, the Division field monitoring teams for the 10 districts shall be visiting all schools for the purpose of monitoring and providing technical assistance as necessary. The following shall compose the team for each district:

Team Leader	:	PSDS
Co-Team Leader	:	SGOD District-In-Charge
Members	:	CID District-In-Charge
	:	OSDS Representative
 3. The monitoring tool to be used is attached as "Enclosure A". Likewise, the team members are advised to fill up daily the PAAC Form 4-OBE Info Sheet (Enclosure B) during the field monitoring and they shall submit the same to the Division OBE Public Assistance Command Center. The DPACC shall input the same information in the online OBE Ticketing System of the Central Office.
 4. Monitoring reports based on the above enclosures shall be presented later in a meeting to be called for this purpose.
 5. For the information and compliance of all concerned.


BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent 

Encl: As stated

sgod/smme/kaa/DM-2025-OBE_Monitoring
June 02, 2025



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga

Email: tabuk.city@deped.gov.ph

Website: <https://www.depedtabukcity.com>

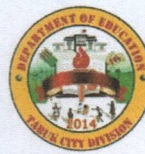
 DepEd Tayo Tabuk City



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Bulanao Central School Compd., Purok 2, Bulanao Norte, Tabuk City, Kalinga

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2025 OBE FIELD MONITORING TOOL

Date of Monitoring: _____

Name of School:			Contact No.	
School Head:			Position	
Personnel Attendance:	Non-teaching / Teaching-related No. of Present: ____ M ____ F No. of Absent: ____ M ____ F Reasons for the absence:	Teachers: No. of Present: ____ M ____ F No. of Absent: ____ M ____ F Reasons for the absence:		
School Preparedness	____ Accomplished School Preparedness Checklist ____ School Preparedness Plan/ Brigada Eskwela-OBE Plan ____ OBE-PACC/ Enrollment committee			
Inventory of facilities/ furniture (IMMEDIATE NEEDS ONLY)	Learners needs: Chairs: _____ Tables: _____ No. of Excess: Chairs: _____ Tables: _____		Teacher's needs: Teacher's table: _____ Teachers chair: _____ No. of Excess: Teacher's table: _____ Teachers chair: _____	
	Other observations:			
Status/Availability of WINS facilities	Toilet/CR: ____ Yes ____ No Water for toilet/CR: ____ Yes ____ No Remarks/ other observations:		Drinking water: ____ Yes ____ No Wash area: ____ Yes ____ No	

Problems/issues	TA Provided/ Action Taken

Name of Monitors:



2025 OPLAN BALIK ESKWELA

**EXAMINATION**

- ☐ A&E Test
☐ NAT
☐ NCAE
☐ PEPT

- ☐ Principal's Test
☐ PVT
☐ Superintendent's Test

- ☐ Basic Education Exit
☐ Assessment (BEEA)
☐ Others _____

ENROLLMENT CONCERN

- ☐ Age Requirement
☐ Enrollment Process (K to 10 and SHS)
☐ Enrollment Requirement (K to 10 and SHS)

- ☐ Early Registration
☐ EBEIS
☐ Grade Assessment
☐ Kindergarten
☐ ELSF

- ☐ LIS/LRN
☐ Transfer Requirement and Process
☐ Others _____

PROGRAMS AND PROJECTS

- ☐ Alternative Learning System (ALS)
☐ Bridging Program
☐ Brigada Eskwela

- ☐ DepEd Apps
☐ DepEd Connectivity Load
☐ GASTPE/ESC
☐ Home Study Program

- ☐ Special Education (SPED)
☐ Others _____

LEGAL ISSUES

- ☐ Correction of names
☐ Bullying
☐ Change of Personal Records
☐ Child Protection Policy
☐ Code of Ethics
☐ Corruption
☐ Death Threat

- ☐ Deed of Donation
☐ Formal Complaint
☐ Immoral Relationship
☐ Negligence of Duty
☐ Non-Teaching Personnel's Disputes
☐ Physical/Verbal Abuse

- ☐ School Titling
☐ Sexual Harassment
☐ TRAIN Law
☐ Others _____

SHS CONCERNS

- ☐ Application for SHS VP
☐ Billing or payment
☐ GAS-SHS Voucher Program

- ☐ Strand/Tracks
☐ Voucher Application
☐ Work Immersion

- ☐ Others _____

SCHOOL POLICY AND OPERATIONS

- ☐ Awards and Recognition (Honor System)
☐ Class Suspension
☐ Collection of fees
☐ Curriculum
☐ Fieldtrip
☐ Fund Raising Activities
☐ Graduation

- ☐ Grading System
☐ Learner's Assignment
☐ Learner's Assessment
☐ PTA/HPTA/GPTA
☐ Miscellaneous Fee
☐ MTB-MLE
☐ MOOE
☐ NSO/PSA

- ☐ Permit to Operate
☐ Private school policy
☐ School Breaks / Calendar
☐ School Policies (Uniform, ID, Haircut and etc.)
☐ School Closure
☐ School Opening
☐ School Recognition

DETAILS OF CONCERN:

MEDIUM OF COMMUNICATIONS

- | | | |
|-----------------------------------|----------------------------------|---------------------------------|
| ☐ Email | ☐ SMS | ☐ Letter |
| ☐ Facebook | ☐ Twitter | ☐ Others |
| ☐ Phone | ☐ Walk-in | |

NATURE OF ASSISTANCE

- | | | |
|------------------------------------|---------------------------------------|-------------------------------------|
| ☐ Complaint | ☐ Request | ☐ Suggestion |
| ☐ Query | ☐ Commendation | |

STATUS

- ☐ Resolved
- ☐ Referred to _____
- ☐ Pending

RESPONSE TO CONCERN: _____

Action Officer
(Printed Name/Signature)

CLIENT NAME: _____

EMAIL ADDRESS: _____

CONTACT NUMBER: _____

SCHOOL NAME: _____

DISTRICT / CLUSTER: _____

DATE: _____

The Collected personal information is utilized solely for documentation and processing purposes, and shall be forwarded to the concerned office/s of the Department for appropriate action and/or response.