



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF TABUK CITY

City Hall Compound, Dagupan Centro, Tabuk City, Kalinga



DEP-ED - TABUK CITY

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DIVISION MEMORANDUM

No. 57 s. 2020

TO: **Concerned Division Office Personnel**
Concerned School Head/Head Teacher and Non-Teaching Personnel

FROM: **IRENE S. ANGWAY, PhD**
OIC-Schools Division Superintendent

DATE: **March 3, 2020**

SUBJECT: **COMPOSITION OF THE TECHNICAL WORKING GROUP (TWG) FOR FORMULATION
AND FINALIZATION OF THE SDO TABUK CITY HUMAN RESOURCE
MANAGEMENT DEVELOPMENT(HRMD) PLAN 2021-2023**

1. To enhance the three (3) year HRMD Plan (2021-2023) which was drafted during the Planning-Workshop at the SNC Hall, Wangal, La Trinidad, Benguet on February 26-28, 2020, a Division Technical Working Group (TWG) will be created as follows:

CHAIRPERSONS:	IRENE S. ANGWAY, Ph.D. OIC- Schools Division Superintendent
	VIRGINIA A. BATAN OIC, Assistant Schools Division Superintendent
VICE CHAIRPERSONS:	RAMONCHITO A. SORIANO CID, Chief Education Supervisor
	SALLY P. FEKEN SGOD, Chief Education Supervisor
MEMBERS:	ROMEO B. AGAGON SEPS-HRTD
	JOAN A. REYES EPS-HRTD
	DOROTHY S. ASINGAL Administrative Officer V
	SHAKEY S. MARTINEZ Human Resource Officer
	DODDIE MARIE L. DUCLAN Education Program Supervisor



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	WELDA BUSLIG Administrative Officer IV
	ALLAN R. GALANZA Project Development officer I
	HARRIET BUSLIG Project Development officer I
	VENUS G. NGAO-I Administrative Officer IV-Kalinga National High School
	Marvin Padilla Administrative Officer II-Kalinga National High School
	CATHERINE BADONG Administrative Officer -Tabuk City National High School
	RAUL DALILIS Head Teacher III-Ipil Elementary School
	ZALDY SARIENTO Head Teacher III- Kalinga National High School
	RONQUILLO BONILLA Administrative Aid- Eastern Tabuk District
	MARLY BALAIS Administrative Aid-Northern Tabuk District
	THELMA GAPASIN Administrative Aid-Southern Tabuk District
	ADELAIDA COLANGAN Administrative Aid – Western Tabuk District

2. The HRMD Plan shall be enhanced and finalized from the identified needs of the learners to serve as a tool to develop intervention programs to address the challenges faced by every employee in the agency in terms of competencies and human resource system in order to perform effectively and efficiently.

3. The members of the TWG are requested to attend the planning and orientation conference on **MARCH 5, 2020 (Friday), 1:00 PM at SGOD Office.**

4. Compliance to this memorandum is desired.

Rba/sgod