



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**Schools Division of Tabuk City**

**Office of the Schools Division Superintendent**

07 April 2020

DIVISION MEMORANDUM  
No. 81, s. 2020

To: All School Heads of Private Schools (Elementary and Secondary)  
Public Schools District Supervisors  
All Others Concerned

**SUBMISSION OF OPERATIONAL PLAN UNDER THE STATE OF ENHANCED  
COMMUNITY QUARANTINE**

1. The declaration of the state of national health emergency and subsequently the imposition on March 16, 2020 of enhanced community quarantine over the entire island of Luzon, which is effectively a total lockdown, and which is just now extended until April 30, 2020, greatly affected and altered the usual teaching and learning processes as well as our schedules for the School Year 2019-2020 and the upcoming opening of classes for the next school year.

2. The situation now inescapably demands from us a viable plan to cope with any eventualities for the good all stakeholders of our schools. In light of this, please be requested to submit the soonest possible time your operational plan through the following email addresses: [tabuk.city@deped.gov](mailto:tabuk.city@deped.gov) and [kenneth.atiwag@deped.gov.ph](mailto:kenneth.atiwag@deped.gov.ph)

3. Attached is the template to be used.

4. Immediate dissemination of the memorandum is desired.

**IRENE S. ANGWAY, PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge, Office of the Schools Division Superintendent

sgod/smme/aka/ fn: ECQ Tactical Plan Private Schls  
April 7, 2020



**Address:** City Hall Compd., Dagupan Centro, Tabuk City, Kalinga  
**Email:** [tabuk.city@deped.gov.ph](mailto:tabuk.city@deped.gov.ph)  
**Website:** <https://www.depedtabukcity.com>

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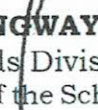
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Enclosure \_\_\_\_\_ of Div. Memorandum \_\_\_\_\_

(School Letter Head)

OPERATIONAL PLAN UNDER THE STATE OF ENHANCED COMMUNITY QUARANTINE

Official Name of School:	School ID:	Official Email:
Name of School Head:	Contact Person:	Contact No.:

Program/Project / Activities	Timeline	Responsible Persons	Expected Results/Output	Remarks/Issues

Other Issues/Concerns:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

\_\_\_\_\_  
(School Head)