



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

DIVISION MEMORANDUM

NO. 99, s. 2020

To: Public Schools District Supervisors
Public Elementary/Secondary School Heads
All concerned personnel



CONDUCT OF SCHOOL-BASED MANAGEMENT RETOOLING ACTIVITY

1. In consonance with the DepEd -CAR's target on attainment of higher School-Based Management (SBM) level by the schools, the Schools Division of Tabuk City will hold a School-Based Management Retooling Workshop to provide technical assistance to the 102 schools of the 10 districts.
2. The participants to the activity on the following schedule are the District Supervisors, SGOD personnel in-charge of the District, DALC, 1 ADAS per district, school heads and their SBM coordinators:

DATE	DISTRICT	Venue
15-Jun	WTD 1	Lanna Elementary School
16-Jun	NTD2	Laya Elementary School
17-Jun	STD1	Namnama Elementary School
18-Jun	STD3	Amlao Elementary School
19-Jun	ETD3	Hilltop Elementary School
22-Jun	WTD2	Bantay Elementary School
23-Jun	STD2	Cudal Elementary School
24-Jun	ETD1	Bulanao Central School
25-Jun	ETD2	Burubor Elementary School
26-Jun	NTD1	Casigayan Elementary School

3. School Heads/ SBM Coordinators are requested to bring with them the following:
 - a. SIP 2016-2018
 - b. SIP 2019-2021
 - c. Copy of AIP for the last 3 years
 - d. SMEA Result for the last 3 years
 - e. Phil IRI Result for the last 3 years
4. Snack of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. For your information and compliance.

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Sgod/dmdd