



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

13 August 2020

DIVISION MEMORANDUM
No. 153 s. 2020

TO : All PSDSs
School Heads
Teaching and Non Teaching Personnel
All Others Concerned

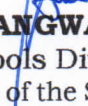


**CREATION OF SCHOOL STAKEHOLDERS' ASSISTANCE CENTER
FOR SY 2020-2021**

1. To ensure the utmost advocacy of DepEd Programs, Projects and Activities (PPAs) through variety of communications activities as well as to effectively reach our internal and external stakeholders during this new normal, all schools are required to create a Stakeholders' Assistance Center with all the members of the stakeholders in their respective schools.
2. The Stakeholders' Assistance Center (PAC) shall serve as information and complaints/issues/concerns processing for our stakeholders particularly our parents in the new normal.
3. Thus, this maybe through creation of Group Chats, Website, Hotlines, Emails, SMS, Facebook, Viber and any other means to reach our stakeholders.
4. As part of the monitoring and evaluation of the Division Office, all schools are then requested to submit plans/reports on the matter following the template on or before August 21, 2020:

Activity	Target	Objective	Modality	Time Frame	Person In Charge

5. Wide dissemination of this memorandum is desired.


IRENE S. ANGWAY PhD, CESO VI
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Officer-in-Charge, Office of the Schools Division Superintendent

SGOD/SOCMOB/AMBB



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