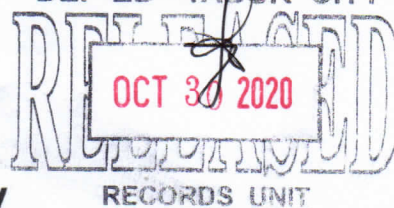




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

DEP-ED - TABUK CITY



Office of the Schools Division Superintendent

28 October 2020

DIVISION MEMORANDUM

No. 221 s. 2020

TO : All PSDSs
All Elementary and Secondary School Heads
All Others Concerned

SUBMISSION OF SCHOOL LEARNING AND DEVELOPMENT COORDINATOR

1. The Human Resource, Training and Development Section of this Division released a Division Memorandum No. 28, s. 2020 – Mandatory Utilization of the Division Learning and Development Bank System which all personnel will upload trainings, seminar workshops and other related professional growth and development they attended from CY 2019 onwards.
2. Relative to this, all School Heads are requested to submit their one (1) School Learning and Development Coordinator to the Division Office thru SGOD on or before November 6, 2020 following the template below:

NAME	DESIGNATION	SCHOOL	CONTACT NUMBER	EMAIL ADDRESS

3. For information and compliance.

IRENE S. ANGWAY, PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



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