



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY
City Hall Compound, Dagupan Centro, Tabuk City



DIVISION MEMORANDUM No. 238 s. 2020

TO: ALL SCHOOL HEADS
CID Personnel
All Other Concerned

FROM: **IRENE S. ANGWAY, PhD, CESO VI**
Officer In-Charge
Office of the Schools Division Superintendent

DATE: November 10, 2020

SUBJECT: **SUBMISSION INVENTORY OF TEXTBOOKS FOR SY 2020-2021**

1. In line with the Mapping and Inventory of MELC-aligned learning resources in preparation for the Second Quarter and to account the textbook-learner ratio, updated data on the inventory of textbooks in schools is needed.
2. As such, all supply officers/ property custodians shall update and pass the Learning Resources Situation Report attached to this memorandum on or before **November 13, 2020.**
3. A soft copy of the form to fill out will also be posted at the School Heads with SDS Messenger Group Chat for easy access.
4. E copy of report shall be passed thru **lrmds.depedtabukcity@gmail.com**
5. Compliance to this memorandum is desired.