



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Tabuk City**



**Office of the Schools Division Superintendent**

Division Memo

No. 7, s. 2021

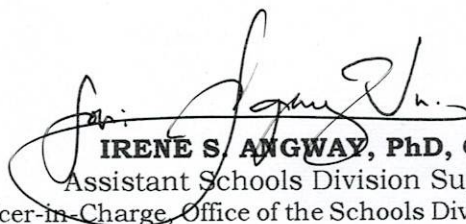
TO: Assistant Schools Division Superintendent,  
Division Heads and staff concerned,  
Education Program Supervisors,  
Public School District Supervisors,  
Public Elementary and Secondary School Heads

DATE: January 15, 2021

Subject: Division Management Committee Meeting

1. This is to announce the Division Management Committee Meeting to be conducted through teleconference on January 20, 2021 8:30 am
2. The agenda will be the following:
  - a. Reminders on Health Protocols/ Update on Covid 19 cases c/o Socorro Macaso, Nurse II
  - b. Financial Reports c/o Nilda Mendoza, Budget Officer
  - c. Status of LCOP implementation of schools c/o District Supervisors
  - d. Updates on Q2 Reproduction of Modules c/o Helen Orap, LR coordinator
  - e. Updates on LSA Reports Submitted with MOVsc/o Corazon Bravo, PSDS
  - f. RA 10679 Allan Galanza, Youth Development Coordinator
  - g. Others
3. Participants to this meeting will be the following:

OIC- SDS  
OIC-ASDS  
Chief Education Supervisors (2)  
Education Program Supervisors (10)  
PSDS (10)  
Budget Officer and Accountant (2)  
ITO (1)  
H&N all Nurses/ Dentists  
All Public Schools Elem. & Sec. School Heads/ TICs (103)



**IRENE S. ANGWAY, PhD, CESO VI**  
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Officer-in-Charge, Office of the Schools Division Superintendent



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