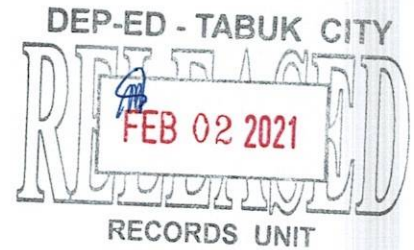




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

January 2, 2021

DIVISION MEMORANDUM
NO. 21 S., 2020

**VIRTUAL ASSESSMENT AND COACHING ON THE SCHOOL-BASED MANAGEMENT
LEVEL OF PRACTICE**

TO: CID & SGOD
PUBLIC ELEMENTARY & SECONDARY SCHOOL HEADS
SBM COORDINATORS CONCERNED

1. To ensure the continuous improvement of schools and learning centers thru School-Based Management (SBM), the Schools Division Technical Assistance Team will conduct a virtual meeting on School Based Management assessment and coaching to schools which are still at level 1 and not yet endorsed for SBM Level 2 validation from February 8-10, 15-18 and 22-24, 2021.
2. The activity aims to provide TA to SBM Level 1 schools with commitment to undergo level 2 validation; and initially assess the presence of documents of the schools based on previously given TA.
3. The following are the participants to attend the virtual meeting.
 - a. PSDSs
 - b. CID in-charge
 - c. SGOD in-charge
 - d. School Heads and SBM Coordinators
 - e. Administrative Assistant school in-charge
4. The google meet link for virtual activity will be forwarded by the respective PSDSs during the scheduled day.
5. School Heads and SBM Coordinators are expected to have accomplished an updated self assessment prior to the deadline meeting.
- 6 Attached is the schedule for the virtual meeting
7. Immediate and wide dissemination of this Memorandum is desired.


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OIC- Office of the Schools Division Superintendent



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DISTRICT SCHEDULE FOR THE VIRTUAL MEETING

DISTRICT	SCHEDULE
1.SOUTHERN TABUK DISTRICT 1	FEBRUARY 8, 2021
2. SOUTHERN TABUK DISTRICT 3	FEBRUARY 9, 2021
3.WESTERN TABUK DISTRICT 1	FEBRUARY 10, 2021
4.EASTERN TABUK DISTRICT 1	FEBRUARY 15, 2021
5.EASTERN TABUK DISTRICT 2	FEBRUARY 16, 2021
6.SOUTHERN TABUK DISTRICT 2	FEBRUARY 17, 2021
7.WESTERN TABUK DISTRICT 2	FEBRUARY 18, 2021
8.NORTHERN TABUK DISTRICT 1	FEBRUARY 22, 2021
9.NORTHERN TABUK DISTRICT 2	FEBRUARY 23, 2021
10.EASTERN TABUK DISTRICT 3	FEBRUARY 24, 2021