



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

Division Memorandum

No. **189** Series 2021

To: PSDS
Elementary and Secondary School Heads
School Brigada Coordinators
All others concerned

Date: July 19, 2021

Subject: **Brigada Eskwela School Workplan Template**

DEP-ED - TABUK CITY



1. The Schools Division of Tabuk City annually conducts the **Brigada Eskwela** in preparation for the school opening.
2. Following the conduct of the activity is the preparation and submission of reports.
3. To have uniformity and simpler reporting in the format on the workplan of schools, the template below is hereby followed.

SCHOOL WORKPLAN 2021-2022

AREA	ACTIVITIES	TIMELINE	PERSONS RESPONSIBLE	MATERIALS NEEDED	BUDGET
Advocacy and Marketing					
Resource Mobilization					
Implementation					
Monitoring and Evaluation					
Reporting					

Prepared:

Reviewed:

Approved:

JANICE A. BULAO AVELINA P. TRINIDAD FRANCES D. GACUYA IRENE S. ANGWAY Ph.D, CESO VI
BE Coordinator School Head Division BE Coordinator OIC SDS

4. Immediate dissemination and compliance with this memorandum is desired.

IRENE S. ANGWAY PhD, CESO VI

Assistant Schools Division Superintendent
Officer-in-Charge, Office of the Schools Division Superintendent

SGOD/SocMob/Fdg



Address: BCS Compound Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>