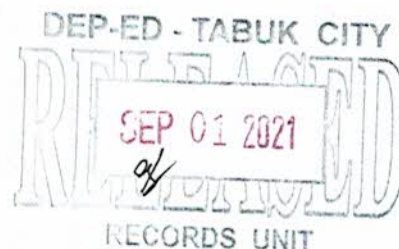




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

September 1, 2021

Division Memorandum

No. 25 Series 2021

To: CID & SGOD chiefs
Public Elementary and Secondary School Heads
All others concerned

SCHOOL READINESS and MONITORING TASK FORCE for SY 2021-2022

1. To show the readiness of all schools in the opening of classes for SY 2021-2022, this office requires all schools to make school **Oplan Balik Eskwela (OBE) dashboard** to be posted on a conspicuous place as guidance for the smooth preparation of schools for the opening of classes.
2. The OBE dashboard aims to address frequently asked questions by parents and learners relative to the following indicators:
 - Actual enrollment (as to date)
 - Number of learners using the chosen modality
 - Number of learning resources provided to learners (as to self learning modules; SLM's in interactive digital format; Inclusive E-book; Video-Taped lessons; Audio-Taped Lessons)
 - Readiness assessment for the distance learning modality under stage 1 are as follows:
 - School preparation on the required health standards.
 - Number of teachers /school personnel with pre-existing health conditions and /or disease.
 - Number of teachers oriented on the Kalinga center/Karamay/Lingap..
 - Number of school heads that attended the psychosocial first aid sessions initiated by region or division.
 - Number of teachers across grade levels and learning areas that attended psychosocial first aid sessions initiated by region or division.
 - Number of volunteer teachers or stakeholders that attended psychosocial first aid sessions initiated by region and division.
 - Number of school personnel trained for the distance learning modality opted for.
 - Number of school personnel trained to convert SLM's to PDF flat, interactive digital format, inclusive e-books, videotaped lessons and radio-scripts from SLM's.
 - Number of community learning facilitators/volunteers to support learners while learning from home
 - Number of learners to be provided with community learning facilitators/volunteers.
 - Number of trained community learning facilitators/volunteers.
 - Number of untrained community learning facilitators/volunteers.
 - Is there assigned personnel in the school who will respond to queries from families and community learning facilitators aside from the teachers? (if yes, 100% compliance, if no, 0 compliance).



Address: BCS Compound Bulanao Norte Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>



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- Financial Reports should be posted in school transparency board
 - Liquidation Report
 - AIP and APP for 2021-2022
 - Reports of Donations(NGO's/LGU's etc)
 - Identified Needs for SY 2021-2022
 - Functional School Biometric Machine/Logbook for visitors and school personnel with temperature log
 - Other information worth sharing.
3. Hence, this office reiterates that all abovementioned indicators shall be posted in the dashboard for stakeholders' information.
 4. Likewise the Schools Division of Tabuk City will start the Oplan Balik Eskwela monitoring on September 6-17, 2021 simultaneous with the opening of classes with the theme "Bayanihan para sa Ligas na Balik Eskwela"
 5. Below are the monitoring team:

DISTRICT	PSDS	EPS in charge	SGOD in charge	OSDS in charge
Eastern Tabuk District 1	Ferdinand A Malagyab	Emmanuel Ubuan	Frances D. Gacuya	District AdAs
Eastern Tabuk District 2	Joan M. Ranjo	Cresencia Naoy	Allan R. Galanza	District AdAs
Eastern Tabuk District 3	Emily B. Langkit	Thelma Galicia	Deewaii B. Bagayao	District AdAs
Northern Tabuk District 1	Henry M. Alunday	Lourdes Antonio	Harriet C. Buslig	District AdAs
Northern Tabuk District 2	Corazon G. Bravo	Nicasio Sumarita	Federico C. Flores	District AdAs
Southern Tabuk District 1	Agustina B. Loton	Maribel Bravo	Ma. Medea C. Vallejo	District AdAs
Southern Tabuk District 2	Robert B. Binhaon	Felicesimo Felix	Sally P. Feken	District AdAs
Southern Tabuk District 3	Karen W. Tabanganay	Helen Orap	Keneth A. Atiwag	District AdAs
Western Tabuk District 1	Agustina N. Lomeng	Josefina Balisong	Menchie P. Gamongan	District AdAs
Western Tabuk District 2	Cornelia D. Peralta	Marionette Dooma	Doddie Marie L. Duclan	District AdAs

6. The monitoring team for the OBE activity will be the year round monitoring team for all the Programs, Projects and Activities for SY 2021-2022.
7. Attached are the monitoring tools for your ready reference.
8. Always observe health and safety protocols.
9. Immediate dissemination with this memorandum is desired.

IRENE S. ANGWAY PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge, Office of the Schools Division Superintendent

SGOD/SocMob/Fdg



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