



**Republic of the Philippines**  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Tabuk City**

**Office of the Schools Division Superintendent**

Division Memorandum  
No. 297 s. 2021


October 20, 2021

TO: School Head of Tabuk City Central School  
Asatidz  
All Others Concerned

**SEMINAR – WORKSHOP ON THE DEVELOPMENT OF ARABIC VIDEO LESSONS**

1. This office thru the Curriculum Implementation Division will conduct a Seminar-Workshop on the Development of Arabic Video Lessons on November 3-6 and 8, 2021 at Davidson Hotel & Restaurant, Bulanao, Tabuk City.
2. This activity aims to:
  - a. Orient participants on the use of video lessons as an educational platform;
  - b. Train the Asatidz on the knowledge and skills needed in preparing video lessons.
  - c. Develop Arabic Language video lessons.
3. The participants to this activity are the following:

NAME	POSITION	SCHOOL
Mustafa A. Camad	Asatidz	Tabuk City CS
Abdul Sammad M. Serrad	Asatidz	Tabuk City CS
Musa A. Tocalo	Asatidz	Tabuk City CS
Norolain Cagubatan	Asatidz	Tabuk City CS
Rahmah Sairola	Asatidz	Tabuk City CS
Imelda Dimnang	Teacher	Tabuk City CS
Jamelah Dimnang	Teacher	Tabuk City CS
4. The participants are required to bring their own laptops and extension chords. They are also advised to bring face masks, face shields and shall observe physical distancing during the activity and other necessary measures relative to the transmission of COVID 19.
5. Transportation and other incidental expenses of the participants will be charged against Madrasah funds subject to the usual accounting and auditing rules and regulations while meals and snacks during the conduct of the activity will be charged from the HRTD fund.
6. Immediate Dissemination of this memorandum is desired.

  
**ESTELA LEON - CARIÑO EdD, CESO III**  
Regional Director and Concurrent OIC  
Office of the Schools Division Superintendent



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