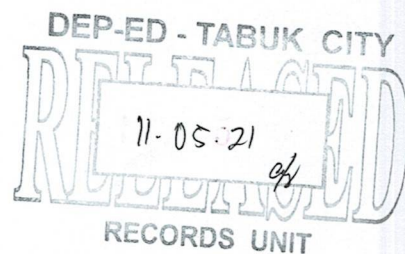




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Tabuk City**



Office of the Schools Division Superintendent


November 4, 2021

DIVISION MEMORANDUM  
NO. 314, s. 2021

TO: All Administrative Officer II  
All Others Concerned

**ADMINISTRATIVE OFFICER II SPECIAL MEETING**

1. The Administrative section will be having a meeting with all the administrative officer II on November 9, 2021, 2:00 PM at the Division Conference Hall.
2. Relative to this, the office request all the participants to attend the said activity to be informed about the rescinded duties and function of Administrative Officer II.
3. The participants of this meeting are the following personnel.
  1. RAMIL TUGAS-Tabuk City Central School
  2. CAROLYN DUGYAWE-Southern Tabuk Central School
  3. ARTICI RONQUILLO- Abannawag Elementary School
  4. ROCKY RAMOS- Bulanao Central School
  5. MARVIN PADILLA-Bado Dangwa and New Tanglag
  6. SIXTO LANG-AY-Division Accountant
4. For queries, please contact Mrs. Dorothy S. Asingal, Admin Officer V through her mobile number 0945-366-6094 or Email [tabukcity.admin@deped.gov.ph](mailto:tabukcity.admin@deped.gov.ph).
5. Immediate and wide dissemination of this memorandum is desired.

  
**ESTELA LEON-CARIÑO EdD, CESO III**  
Regional Director  
Concurrent OIC  
Office of the Schools Division Superintendent

ATM/Div.Memo/  
11/4/2021



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