



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY


DIVISION MEMORANDUM
No. 21 S. 2022

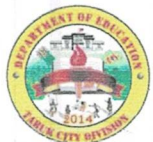
TO: All School Heads(Elementary and Secondary)
All School-Based Administrative Officer II,
Administrative Assistant III & II
All other concerned

DATE: January 27, 2022

SUBJECT: Implementation of the Third Tranche of the Modified Salary
Schedule for DepED Teaching and Non-Teaching Personnel

1. Relative to the National Budget Circular No. 588, dated January 3, 2021 on the implementation of the Third Tranche of the Modified Salary Schedule for Civilian Personnel in the National Government Pursuant to Republic Act(RA) No. 11466, otherwise known as the "Salary Standardization Law of 2019", all implementing units and Administrative Officers and Assistants assigned in the Schools are requested to prepare and submit Notice of Salary Adjustment (NOSA) and consolidate Agency Remittance Advice(Form C).
2. Personnel In-charge must access the link <https://docs.google.com/spreadsheets/d/1FdHgjk1fcFwKzscXEvnDir9CUY2nKOLriaPkhmbJRgs/edit?usp=sharing> for the consolidation of ARA Form C and the NOSA should be reproduce into 4 copies.
3. Submission of said forms is on or before **February 11, 2022**.
4. Attached is the new Salary Schedule effective January 1, 2022 and the Notice of Salary Adjustment template sample for your reference. All NOSA shall be signed by the Schools Division Superintendent.
5. Should you have any concern, please ask the assistance or inform Lovelyn L. Mukay(NOSA) and Divine Love Jerica A. Maggay(Form C).
6. For information, guidance and strict compliance.


IRENE S. ANGWAY PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge, Office of the Schools Division Superintendent



Office Address: Bulanao Central School Compound, Purok 2, Bulanao Norte, Tabuk City, Kalinga
Contact numbers: 074-624-1619/ 074-624-1620
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>



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NOTICE OF SALARY ADJUSTMENT

January 27, 2022

Mr. RUDY PAUL L. TAGUIBAO
Principal I
Guilayon Elementary School
Employee No. **4457948**
BP No.: **2003910264**

Dear Mr. Taguibao,

Pursuant to National Budget Circular No. 588 dated January 3, 2022 implementing Republic Act No. 11466 dated January 1, 2020, your salary is hereby adjusted effective January 1, 2022 as follows:

1. Adjusted monthly basic salary effective January 1, 2022
Under the new salary schedule: SG 19, Step 1 **P 49,835.00**
2. Actual monthly basic salary as of December 31, 2021
SG: 19 Step 1 **P 48,313.00**
3. Monthly salary adjustment effective January 1, 2022 (1-2) **P 1,522.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very Truly Yours,

IRENE S. ANGWAY PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge, Office of the Schools Division Superintendent

Position Title: **Principal I**
Salary Grade: **19**
Item No./Unique Item No. FY 2020 Personal Services Itemization
And/or Plantilla of Personnel: **OSEC-DECSB-SP1-90277-2010**

Copy Furnished: GSIS



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