



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

July 7, 2022

DIVISION MEMORANDUM
No. 203 2022

**SUBMISSION OF SCHOOL CONSOLIDATED SELF-ASSESSMENT REPORT
AND INDIVIDUAL PROFESSIONAL DEVELOPMENT PLAN**

To: SGOD, CID and OSDS
Public Elementary and Secondary School Heads
All others Concerned

1. In line with DepEd Memorandum No. 004, s. 2022 entitled Implementation of the Results-Based Performance Management System-Philippine Professional Standards for Teachers for SY 2021–2022 and to properly address the professional needs of the employees of the Division, school personnel are required to submit school consolidated self-assessment tools and Individual Professional Development Plans (IPDP) of teaching staff and school heads.
2. The IPDP for proficient and highly proficient teachers must be based on self-assessment tools, whereas school heads must be based on self-assessment core behavioral competencies.
3. Public School District Supervisors (PSDSs) are advised to collect the completed IPDP from the school heads with the consolidated self-assessment tool of the teaching personnel for training needs analysis within their respective districts. Reports per district should be submitted as one in an expanded folder to the SGOD-HRTD Unit as indicated in the deadline of submission.

Reports	Downloadable template	Persons Involved	Deadline of Submission of hard copies
School Consolidated	https://bit.ly/ESAT-PROFICIENTTEACHERS	Proficient Teachers (TI,II &III)	July 15, 2022

self-assessment Template	https://bit.ly/ESAT-HIGHLYPROFICIENTTEACHERS	Highly Proficient Teachers (MT I & II)	
School Head's SAT-Core Behavioral Competencies	https://bit.ly/PartIIRPMS	School Heads	
Individual Professional Development Plan	https://bit.ly/3bWKqE4	Teachers and School Heads	

4. Immediate dissemination and strict compliance of this memorandum is directed.


IRENE S. ANGWAY PhD, CESO VI
 Schools Division Superintendent

SGOD HRTD/mmdc 2022



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Address: BCS Compound, Purok 2 Bulanao Norte, Tabuk City
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>