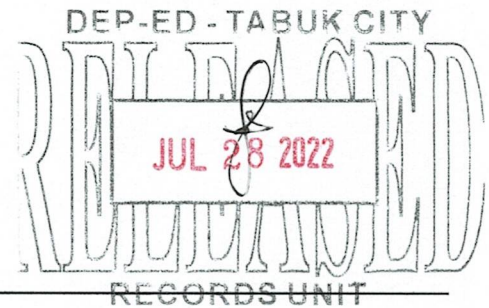




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

Division Memorandum

No. 234 s. 2022

TO: GFPS/Chiefs/Division Office Employees
Elementary and Secondary School Heads
All Others Concerned

DATE: July 26, 2022

**RECONSTITUTION OF SCHOOLS AND DIVISION OFFICE GENDER AND
DEVELOPMENT FOCAL POINT SYSTEM (GFPS) AND ITS FUNCTIONS**

1. Pursuant to the provisions of Section 36(b) of Republic Act (RA) 9710 otherwise known as the Magna Carta of Women (MCW), all government agencies are mandated to establish and institutionalize the Gender and Development Focal Point System (GFPS). Further, DepEd Order no. 140, s. 2012 stipulated the establishment of DepEd Gender and Development Focal Point System (GFPS) and its functions.
2. The GFPS is one of the institutional mechanisms that will ensure gender mainstreaming in governmental offices, its attached agencies, and local government.
3. The reconstitution is due to the transfer/movement of personnel involved.
4. The Schools Division Office GFPS is composed of the following personnel based on DepEd Order No. 32, s. 2017 (Gender and Responsive Basic Education Policy):

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|---------------------------|--|
| GFPS Head or Chairperson: | Schools Division Superintendent |
| TWG Head | Asst. Schools Division Superintendent |
| Member | Division GAD Coordinator |
| Member | Chief – Curriculum Implementation Division |
| Member | Chief – School Governance Operation Division |
| Member | Accountant or Administrative Officer V for Finance |
| Member | Administrative Officer V (Admin Services) |
| Member | Planning Officer |
| Secretariat Head | SGOD SEPS/EPS II for HRD |
| Monitoring and Evaluation | SGOD, SEPS/EPS II for SMME |

5. The Schools Level GFPS is composed of the following personnel based on DepEd Order No. 32, s. 2017 (Gender and Responsive Basic Education Policy):



Address: BCS Compd., Bulanao Norte, Tabuk City, Kalinga

Email: tabuk.city@deped.gov.ph


Website: <https://www.depedtabukcity.com>



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| GFPS Head or Chairperson: | School Head |
| Member | Division GAD Coordinator |
| Member | Asst. Principal/Department Head for SHS |
| Member | Chief – School Governance Operation Division |
| Member | Grade Level Coordinator/s (Elementary) |
| Member | Guidance Teacher/Coordinator |
| Member | School Bookkeeper (Secondary) |
| Member | Administrative Assistant |

6. The functions of the GFPS are as follows:
- Leads in gender mainstreaming policies, plans, programs, and projects (PPAs) and in the assessment of gender-responsiveness of systems, structures, policies, procedures, and programs based on priority thrusts, needs and concerns of DepEd for its employees;
 - Analyzes and evaluate programs, projects and activities using the Harmonized GAD Guidelines (HGDG) for Programs and Projects to determine their gender sensitivity;
 - Recommends formulation/revision of policies in advancing women's status;
 - Leads in the review and updating of sex-disaggregated data for GAD database as basis in performance-based gender responsive planning;
 - Implements advocacy activities, including the development of information, education and communication materials to ensure consciousness-building and generating support for GAD;
 - Identifies gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;
 - Prepares GAD plans, budget and accomplishment reports, and ensure their timely submission to the Region and Central Office;
 - Ensures effective and efficient implementation of GAD Plan and PPAs and judicious utilization of the GAD budget;
 - Recommends recognition, awards and other incentives (including performance-based bonus to outstanding GAD programs, activities and projects for GAD Focal Point members and other personnel;
 - Builds and strengthens partnerships with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), and GAD non-governmental organizations (NGOs) and other partners; and
 - Coordinates GAD efforts of all Schools.
7. For information, guidance and strict compliance.


IRENE S. ANGWAY PhD, CESO VI
Schools Division Superintendent
Office of the Schools Division Superintendent






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