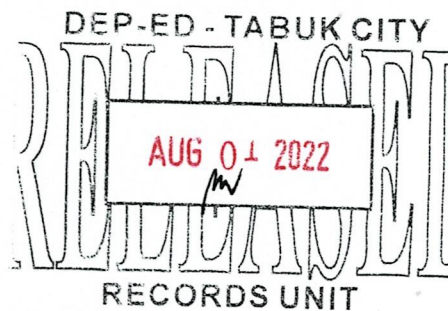




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

August 01, 2022

DIVISION MEMORANDUM
NO. 238, s. 2022

TO: Office and Field Bookkeepers (Finance)
All Others Concerned

QUARTERLY FINANCE MEETING FOR CY 2022

1. This is to announce the Quarterly Finance Meeting to be conducted on August 01, 2022, at 8:30 AM at the 2nd Floor Division Office Extension.
2. Participants for this meeting will be the following:
 - Accountant III
 - Office Bookkeepers (accounting)
 - Field Bookkeepers (accounting)
3. The agenda will be the following:
 - a. Update of turnover
 - b. Update on Liquidations.
 - c. Update on Status of Utilization of MOOE
 - d. OPCR
 - e. other matters
4. Attendance is a must.

for Irene S. Angway Jr

IRENE S. ANGWAY, PhD, CESO VI
Schools Division Superintendent