



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

Division Memorandum

No. 268, s. 2022

TO: ALL INTERESTED APPLICANTS

**SUBJECT: SUBMISSION OF APPLICATION FOR TEACHER III AND
IT'S ANTICIPATED VACANCIES (KNHS vice F. Ayyang)**

DATE: September 5, 2022

1. This is to invite all interested **qualified applicants** to submit their application documents for Teacher III. Submission of application is on or before **September 9, 2022 at Kalinga National High School.**

2. All interested and qualified applicants, including persons with disability (PWD), members of indigenous communities, and those from any sexual orientation and gender identities (SOGI), are highly encouraged to apply.

3. The minimum Qualification Standard are as follows:

Position	Education	Training	Experience	Eligibility
Teacher III	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	2 years relevant	RA 1080 (LET)

4. As to the arrangement of documents, please follow the following order (*in 4 folders*).

A. Application Letter

B. Personal Data Sheet with Work Experience Sheet

C. Performance Rating (3 latest rating period)

D. Appointment/Service Record

E. Outstanding Accomplishments with MOVs

a. Award

b. Innovation

c. Research and Development Projects

d. Publication/Authorship

**e. Consultant/Resource Speaker/ Facilitator/ Evaluator/ Writer/ Presenter/
Trainer in Trainings/Seminars/Workshops/Symposia**



Address: BCS Compound, Purok 2, Bulanao Norte, Tabuk City, Kalinga

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F. Education

G. Training with MOVs

****E & G must be during the latest position.*

5. Please refer to **Regional Memorandum No. 178, s. 2020** for the MOVs to be attached.
6. An **Omnibus Sworn Statement** (Annex A) Checklist of Requirements shall be attached to the application stating that all documents submitted, and these documents are originally produced as an output of the performance of one's position description forms.
7. Submission of application and insertion of documents after the set deadline is not accepted.
8. For information and guidance.


IRENE S. ANGWAY PhD, CESO VI
Schools Division Superintendent



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