



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Tabuk City**

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**Office of the Schools Division Superintendent**

**Division Memorandum**

No. 295 Series 2022


TO: PSDS  
Elementary and Secondary School Heads  
School PTA Presidents  
All others concerned

Date: September 28, 2022

Subject: Conduct of Election for the City Federated Parents Teachers Association (CFPTA)  
officers Cum Orientation on DO 13 s 2022

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1. Republic Act 7160 (Local Government Code of 1991) mandates the organization of the LSB at the municipal, city and provincial levels and to include, as representatives, the duly elected Presidents of the Federated Parent-Teacher Association (FPTA).
2. All duly elected PTA BOD Chairpersons (who are serving concurrently as PTA EXECOM Presidents as provided in the DO 13 s. 2022) of public basic education schools in the city shall compose the City FPTAs.
3. Anent hereof, all duly elected PTA BOD Chairpersons in your schools shall convene and elect their City FPTA Officers on October 6, 2022 at the Las Vegas Hotel and Restaurant at exactly 8:00 in the morning.
4. Likewise, an orientation shall be conducted on the salient features of DO 13 s 2022 or the Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations.
5. Immediate and widest dissemination of this memorandum is directed.

  
**IRENE S. ANGWAY, Ph.D., CESO VI**  
Schools Division Superintendent

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