



Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION

Schools Division of Tabuk City

Office of the Schools Division Superintendent

Division Memorandum
No. 327, s. 2022

TO : Administrative Officer IV - Supply

Administrative Officer IIS

Property Custodian of IIS

DATE : October 17, 2022

SUBJECT : DCP Monitoring System Orientation and Property and Supply Documents Archiving

1. The Schools Division Office of Tabuk City will be conducting an orientation on the use of the DCP Monitoring System, an RO Information System, and archiving of property and supply documents

2. In this regard, all Administrative Officer II detailed in schools and Property Custodian of Implementing Units are hereby required to attend the activity on October 21, 2022, 8:00AM at the SDO Conference Hall.

3. Participants of the activity are advised to bring their laptops and extension cords.

4. For inquiries, please contact the Division IT Officer

For information and compliance.

IRENE S. ANGWAY, PhD, CESO VI

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