



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

October 26, 2022

Division Memorandum

No. 340 s. 2022

SPORTS SUPPLIES AND EQUIPMENT ENHANCEMENT AND DISTRIBUTION PROGRAM

To:

SGOD Chief
CID Chief
Tabuk City NHS
KNHS
Public Elementary School Heads

1. Relative to OUGFO NO. 2022-03 on Sports Supplies and Equipment Enhancement and Distribution Program the Office shall facilitate the selection of top 5 from the qualified schools to be prioritized for funding.
2. The selection and prioritization of recipient-schools aims to allocate funds for the implementation of Sports Supplies and Equipment Enhancement and Distribution Program in the school level.
3. The 2 Secondary Schools with offering Special Program in Sports (SPSS) with organized Sports Club and the emerging top 3 elementary schools from the selection process shall receive funding from the 550,000.00 allotted budget for SDO Tabuk City subject to regular accounting and auditing rules and procedures.
4. Tabuk City National High School, Kalinga National High School and all interested Elementary Schools with highly established sports club are directed to accomplish the enclosed forms and submit to SGOD on or before October 28, 2022.
5. The selection ad hoc committee shall be composed of the following:

Designation	Name	Role/Function
Committee Chairperson	Doddie Marie L. Duclan	to lead in the committee selection and prioritization of schools based on issued DepEd guidelines
Member	Federico C. Flores Jr.	to participate in the deliberation process
Member	Allan R. Galanza	to participate in the deliberation process

6. For any queries regarding this memorandum, please contact Doddie Marie L. Duclan, EPS, SGOD/ Division Sports Officer through 09156185054 or send email to doddie.marie.duclan@deped.gov.ph
7. For immediate dissemination and guidance.

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Schools Division Superintendent



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