



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Tabuk City**



January 25, 2023

Division Memorandum

No. 391 s, 2023

TO: All Public Schools District Supervisors  
School Heads of Public and Private Senior High Implementing Schools  
All others concerned

**ADMINISTRATION OF NATIONAL ACHIEVEMENT TEST (NAT) GRADE 12**

1. Relative to DM #003 s. 2023 re Administration of National Achievement Test for Grade 12 for School Year 2022-2023 on January 30 - 31, 2023, the following shall be implemented:
  - A. Implement the appropriate scheme for schools with enough test materials and schools with insufficient test materials. The scheme to be used by the schools and the borrowing schools of TBs is found in enclosure A;
  - B. Rooms Examiners shall come from other schools who have experience in administering similar tests. The number of Room Examiners and their assignment is found in enclosure B;
  - C. The School Heads shall conduct orientation to the identified Room Examiners before sending them to their respective assignment;
  - D. The School Heads shall conduct orientation for all examinees to encourage and motivate them to take the test seriously.
  - E. Insufficient answer sheets can be photocopied but test booklet should NOT be photocopied.
  - F. Maintain the integrity of the test before, during and after the examination.
2. All expenses incurred by schools in the administration of the National Achievement Test for Grade 12 shall be charged to school local fund and/or other sources subject to the auditing rules and regulations.
3. Immediate dissemination and compliance of this memorandum is desired.

  
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**NAT G 12**  
**SCHEME AND BARROWING SCHOOLS OF TBs**

SCHOOLS	ENROLMENT	# of TB 1	# of TB 2	SCHEME	Borrowing schools of TBs
TCNHS	889	857	857	scheme 2	
C+ACT	0	28	28		Tuga NHS
STS	78	50	50	scheme 2	
TI	25	14	14	scheme 2	
SWA	575	333	333	scheme 2	
KNHS	454	223	223	scheme 2	
ST Tonis	235	169	169	scheme 2	
KCST	66	81	81	scheme 1	
KSU	129 (5)	360 (12)	360	scheme 1	KNHS (1 pack of 30 TB1 and TB2) Agbannawag (1 pack) Bado Dangwa NHS (1 pack) Dilag IS (1 pack) Balong (1 pack) Bulo NHS (1 pack) Cudal NHS (1 pack)
New Tanglag	36	37	37	scheme 1	
Tuga NHS	75	22	22	scheme 2	
Bado Dangwa	62	26	26	scheme 2	
NAINHS	18	31	31	scheme 1	
ISAP	129	204	204	scheme 1	
Agbannawag	193	93	93	scheme 2	
Cudal NHS	56	19	19	scheme 2	
Balawag NHS	22	11	11	scheme 2	
Dilag IS	34	0	0	scheme 2	
Balong NHS	36	0	0	scheme 2	
Bulo NHS	45	0	0	scheme 2	

Scheme 1

Day 1 use TB 1 and Day 2 use TB 2

Scheme 2

Divide the examinees into two sets. Set A will use TB1 and Set B will use TB2 on day 1 while on day 2, Set A will use TB2 and Set B will use TB 1.

**National Achievement Test Grade 12  
ASSIGNMENT OF ROOM EXAMINERS**

SCHOOLS	ENROLMENT	# of rooms	Room Examiners (FROM)	Room Supervisor (from the testing center)
TCNHS	889	30	15 from KNHS and 15 from SWA	3 room supervisors
STS	78	3	3 from Balong	none
TI	25	1	1 from Dilag	none
SWA	575	19	19 from TCNHS	2 room supervisors
KNHS	454	15	15 TCNHS	2 room supervisors
ST Tonis	235	8	3 From KCST and 5 from KSU	none
KCST	66	3	3 from St Tonis	none
KSU	129	5	5 from St Tonis	none
New Tanglag	36	2	2 from Tuga	none
Tuga NHS	75	3	3 from Bado Dangwa	none
Bado Dangwa	64	3	3 from New Tanglag	none
NAINHS	18	1	1 from Agbannawag	none
ISAP	129	5	5 from Agbannawag	none
Agbannawag	193	7	5 from ISAP, 1 from NAINS, 1 from Bulo	none
Cudal NHS	56	2	1 from Balawag; 1 from KNHS	none
Balawag NHS	22	1	1 from Cudal	none
Dilag IS	43	2	1 from TI and 1 from STS	none
Balong NHS	30	1	1 from STS	none
Bulo NHS	45	2	2 from Agbannawag	none