



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

RECORDS UNIT

16 March, 2023

Division Memorandum
 No. 113 s. 2023

CONDUCT OF CITY DIVISION MEET FOR TAEKWONDO AND BOXING AND AWARDING CEREMONY

To:

- ASDS
- CID and SGOD Chiefs
- Public and Private School Heads
- Tournament Managers
- Officiating Officials
- All Others Concerned

1. Relative to the conduct of the City Division Sports Meet pursuant to the City Executive Order no. 11, 2023, the selection of athletes for Taekwondo and Boxing through competition shall be held on March 18, 2023 at the Tabuk City People's Gymnasium prior to the awarding ceremony to be conducted on March 19, 2023 at the Tabuk City National High School Gym.
2. The activity aims to complete the roster of the City delegation to the upcoming Regional Sports Meet and conclude the 2023 City Athletic Meet.
3. The events are scheduled as follows:

Date and Time	Event	Personnel in- charge
March 18 8:00-12:00	Boxing	Elemer Dulay, TM Ferdinand Espita, OO William Wayaway, OO Julius Macusi, OO Gennevieve D. Catchin
Lunch 12:00-12:59		
1:00 onwards	Taekwondo	Melchor Langbisan, TM (Jeffrey Ysmael-TM, LGU) Ciriaco Galingan, OO
March 19 1:00 PM	Closing and awarding Ceremony	Robert Binhaon & Josefina Balisong; Awards Committee, Stage Preparation Committee

4. All committees are advised to finish their expected tasks in preparation to the CARAA Meet planning; likewise, all Tournament Managers or there representatives are encouraged to claim their athletes' medals. Snacks and lunch which was not served last March 11 shall be distributed on the day of the activity.
5. All involved medics assigned, non-teaching and teaching personnel including those who shall serve for their respective district delegations shall be entitled to vacation service credit or COC as applicable pursuant to DepEd Order No. 53, s. 2003 and DO 30, S. 2016 – Policies and Guidelines on Overtime Services and Payment in



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The Department of Education and CSC & DBM Joint Circular No. 2 s. 2004. on Non-monetary Remuneration for Overtime Services Rendered.

6. Should you have any concern regarding this memorandum, please contact Education Program Supervisor and Division Sports Officer thru mobile number 09156185054, or email doddiemarie.duclan@deped.gov.ph.

7. The immediate dissemination of this memorandum is required.


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