



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

February 21, 2023

DIVISION MEMORANDUM

No. 73 s. 2023

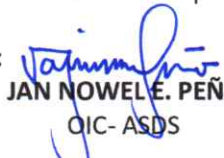
**CORRIGENDUM TO DIVISION MEMORANDUM NO. 33
ON THE CONDUCT OF THE DIVISION SCHOOLS PRESS CONFERENCE**

To: Public Schools Division Supervisor
All School Heads of Public and Private Secondary & Elementary School
All School Paper Advisers of Elementary & Secondary School
All Others Concerned

1. This is to inform the concerned schools with school paper publication that the Conduct of Division Schools Press Conference on February 25-26, 2023 at Bulanao Central School shall be moved to March 11-12, 2023 in consideration to our student writers who participated during the Kalinga Bodong Festival and Founding Anniversary of our province.
2. Furthermore, the general guidelines shall be implemented during the 2- Day Division activities:
 - a. Only learners from school with school paper both in English and Filipino for the school year are allowed to compete in the various individual contest in the DSPC.
 - b. To facilitate proper identification, the participants are required to wear their school uniform with their School IDs especially during the contest proper, except TV and Radio Script and Broadcasting contestants.
 - c. Should there be questions and assistance needed during the competition, the participants can only raise their concerns to the assigned proctor/ and or examiner. The proctor shall refer to the DSPC TWG for appropriate response.
 - d. Contestants should not make any identifying mark on the contest entry.
 - e. The decision of the Board of Judges in all aspects of the contest shall be final and irrevocable.
3. Refer to attached enclosures for the guidelines of the different events.
4. Immediate dissemination of this corrigendum is desired.

IRENE S. ANGWAY PhD, CESO VI
Schools Division Superintendent

By the authority of the SDS:


JAN NOWEL E. PEÑA
OIC-ASDS



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Enclosure to
Division Memorandum
No. ____s. 2023

GUIDELINES FOR THE DIFFERENT EVENTS

1. News, Feature, Column and Editorial Writing

- fact sheets or other sources of information shall be given to the contestants as bases in writing the article.

2. Sports Writing

- The TWG shall orient and provide final instructions to the contestants before the contest proper.
- Contestants shall watch an actual game or Video game(Depend on the speaker) where they can gather adequate data.

3. Copyreading and Headline Writing

- The contestants shall use pencil no.2 for the contest.
- The contestants shall use the 2018 Associated Press (AP) editing marks and follow directions given in the contest piece.
- The contestants shall provide the best headlines for the article

4. Editorial Cartooning

- The TWG shall provide all the contestants with the papers and they shall only use pencil no.2 during the contest.
- The cartoon must reflect the elements of editorial cartooning.
- The cartoon should be, at all times, compliant with the professional and ethical standards of media.

5. Science and Technology Writing

- Fact sheets or other sources of information shall be given to the contestants As basis in writing a feature article.

6. Photojournalism

- Contestants should be at the contest venue thirty (30) minutes before the orientation on the guidelines and rubrics.
- The contestants are allowed to use any digital Camera (point and shoot) with maximum of __ *(Still to be identified by NSPC management, no longer use 20.1 megapixels with fixed lenses only)* Contestants who will use any DLSR and other high-end cameras **will not be permitted to join the contest.**
- The contestants should bring his/her own camera cable for saving of pictures.
- cellular phones, extra digital cameras, extra storage card or any additional materials/equipment are **not allowed in the contest area.**
- Contestants shall bring their own black ink ballpen while the TWG will provide scratch papers where contestants can write down notes.
- Contestants shall set the date and time of their camera.

Photo Shoot, Uploading and Captioning

- Control shot shall be the first shot.
- Contestants are given 1 hour to take pictures, which does not include the loading and unloading of the storage card in front of the facilitator or proctor.
- Contestants are allowed unlimited shots but will submit five (5) possible photos with caption for the given theme and the control shot.
- Contestants shall retain in the memory card photos to be submitted only.
- Contestants will be given 30 minutes to write captions or each of the five photos.
- Caption sheets will be provided by the TWG.
- Memory cards will be returned to the participants through their SPA after the closing program.
- During the duration of the competition, the advisers, trainers, and parents **are not allowed in the venue.**

7. School paper Contest

- The top (5) highest pointers both in English and Filipino shall be declared as the best school papers in the division.
- The decision of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.
- The different SECTIONS/CATEGORY to be judged for the school paper contest are as follows:

- News Section/ Pahinang Balita
- Editorial Section/ Pahinang Editoryal
- Feature Section/ Pahinang Lathalain
- Sports Section pahinang Pampalakan
- Science & Technology Section/ pahinang Agham at Teknolohiya
- Layout and Page Design Category/ Kategoryang Pag-aanyo at Disenyo ng Pahina
- The Technical Specifications for both Elementary and Secondary levels are as follows:
 - No. of pages: minimum of 12 and maximum of 20
 - News Section at least 3
 - Sports section at least 2
 - Feature Section at least 3
 - Editorial section at least 2
 - Science and Technology Section at least 2
- Each section will be judged according to the guidelines/criteria set for the section/category. After a thorough evaluation, the top 5 school publication winners will submit a 10 copies to the division focal person in journalism.

8. Collaborative Desktop Publishing Contest

- A team is composed of five members who shall not be competing in any of the individual writing contests. There will be one team for English and another for Filipino, both at the elementary and secondary levels. Contestants shall wear their school uniform with identification cards.
- The opening program might be the basis for the actual writing of the editorial, feature and news articles.(depend on the speaker)
- The sports writer will join the sports group to cover the game. (depend on the speaker)
- The photojournalists shall take pictures inside or outside the venue (depend on the speaker)
- The team will be given 5 hours for data gathering, writing, layouting, and editing.
- Each team is allowed to bring at least 2 digital/DLSR cameras, one inkjet printer with scanner, one card reader, one blank flash drive, extension wires and a maximum of 4 laptops installed either PAGEMAKER or IN DESIGN and Photoshop (for the Secondary level and Microsoft Publisher (for elementary level) for the layout of the group's final output and A4 size photo paper.
- All contestants shall submit laptops cleared of stored documents including prepared templates or any pre-written files or references therein.
- Mobile phones and other electronic gadgets shall not be allowed except for digital cameras and laptops with disabled internet connection.

- Each team will be required to convert their output into PDF, print in A4 size 80 gsm bond paper and submit it to the contest committee. The team shall submit both hard and soft copies of their entries.
- The decision of the Board of Judges shall be deemed final and irrevocable.

9. Radio Script Writing and Broadcasting Contest

- Each team composed of 5 members for the English and Filipino categories. The members should not be participants in any contest.
- The participants are required to wear white polo shirt with their valid School ID.
- One hour orientation shall be conducted for all the contestants
- Individual awards include best anchor and best news presenter, while group awards include best in technical application, best infomercial and best script.
- In getting the overall results for best radio production, accumulated points from the individual and group awards shall be considered.
- The decision of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable

10. TV Script Writing and Broadcasting

- Each team composed of 5 members. The team shall decide who shall act as:
 - a. anchor/s
 - b. reporter/s
 - c. producer/director
 - d. video graphics editor
 - e. video researcher/ floor director/ prod. Assistant
 - f. video journ/camera man
- Any of the team members can assume one or two positions/tasks as long as this would not be conflicting or awkward in relation to the outcome of the broadcast.
- The materials and equipment will be brought by the team and inform the host team
 - a. four laptops with one back-up laptop with at least 10gb.
 - b. two empty USB
 - c. Digital camera which is compatible with the laptop for the downloading of media.
 - d. three wired lapels
 - e. Bond paper (A4) and printer with broadband sticks/ pocket wifi
 - f. extension cord

-Checking and sealing of laptops will be done before the contest.

Note: Updates shall be posted just in case there are modifications made by the Central and Regional Offices.