



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**Schools Division Office of Tabuk City**



Office of the Schools Division Superintendent

February 27, 2023

Division Memorandum  
 No. 84, s. 2023

**SCHOOLS DIVISION OFFICE 2023 FLAG RAISING CEREMONY SCHEDULE**

To: ASDS  
 OSDS  
 CID Chief Education Supervisor  
 SGOD Chief Education Supervisor  
 Others concerned

1. This issuance calendars the functional divisions and units in-charge of the Flag Ceremonies in the remaining months of 2023.
2. This aims to effect smooth office operation and efficient time management by preventing any possible lapses by designating units in-charge of the Flag Raising Ceremonies; and by providing platform for rewards and recognition purposes.
3. The Supply Office shall be in-charge of the sound system all throughout the year while the following shall be responsible in leading the Flag Raising Ceremonies as scheduled:

Functional Division/ Upit-in-charge	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
OSDS-Admin.										
OSDS Finance										
CID- PSDSs			8, 22				4, 18 11, 25			
CID-EPSs			15, 29							
SGOD-SMN				5				16		
SGOD- HRTD and P&R				19				23		
SGOD- SMME and PF				26				30		
SGOD-H&N (Group 1)								2		
SGOD-H&N (Group 2)								9		

4. Recognitions earned by schools, districts, SDO, or employees from any award-giving bodies may be cited after flag ceremonies should there be a prior coordination with the office.
5. For your guidance and compliance.

**IRENE S. ANGWAY PhD, CESO VI**  
 Schools Division Superintendent



Address: P2, Bulanao Norte, Tabuk City, Kalinga  
 Email: [tabuk.city@deped.gov.ph](mailto:tabuk.city@deped.gov.ph)  
 Website: <https://www.depedtabukcity.com>