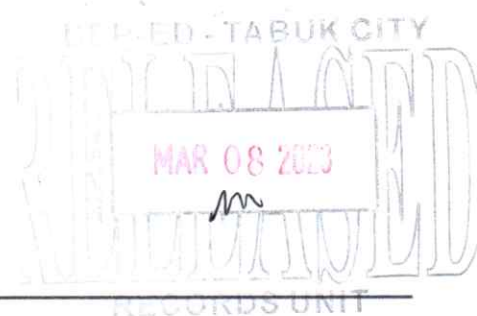




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Tabuk City**



Office of the Schools Division Superintendent

8/March/2023

**Division Memorandum**

No. 97, s. 2023

**CORRIGENDUM AND ADDENDUM TO DIVISION MEMORANDUM NO. 94, s. 2023 (PAPER ASSESSMENT CUM INTERVIEW OF ADMINISTRATIVE ASSISTANT III, ADMINISTRATIVE ASSISTANT II, AND ADMINISTRATIVE AIDE VI AND PAPER REVIEW OF ADMINISTRATIVE AIDE IV-TCHNS (vice Ronda Lee Damasco), ADMINISTRATIVE ASSISTANT II-TUGA NHS (vice Jovy Sangayab)**

TO: **HRMPSB Committee**  
**All Applicants**  
**All Others Concerned**

1. In reference to Division Memorandum No. 94, s. 2023 dated March 6, 2023, on the Paper Assessment Cum Interview of Administrative Assistant III, Administrative Assistant II, and Administrative Aide VI and Paper Review of Administrative Aide IV-TCNHS (Vice Ronda Lee Damasco), Administrative Assistant II-TUGA NHS (Vice Jovy Sangayab). Be advised that:
  - a. **Ms. ABUYUAN, WILMA JAYCIA A.** be added to the list of names of applicants for Administrative Assistant II for meeting the minimum qualification standards.
  - b. **Ms. SACGOD, GINA M.** be removed from the list of applicants for Administrative Assistant III and Administrative Assistant II. For the reason of not meeting the minimum qualification standards.
2. Furthermore, due to overlapping of activities, the scheduled paper assessment in the morning (8:00 am) of March 9, 2023, will be rescheduled on March 13, 2023, at (9:30 am). The written exam and interview will be moved to 1:00pm the same date.
3. For more information regarding this, please contact the Administrative Officer IV/HRMO II, Ms. Catherine Badong at cellphone number 09207106213.
4. All other provisions in the previously issued memorandum are still enforced and in effect.
5. For information and compliance.

**IRENE S. ANGWAY PhD, CESO VI**  
Schools Division Superintendent

by the Authority of the Schools Division  
Superintendent

  
**JAN NOWEL E. PEÑA**

OIC-Assistant Schools Division Superintendent



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