



Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF TABUK CITY
BCS Compound, Purok 2, Bulanao Norte, Tabuk City, Kalinga



REQUEST FOR QUOTATION

Suppliers Name: _____

DEADLINE OF SUBMISSION:

3-10-2023

RFQ No.: 23-37

Contact No.: 09560767069

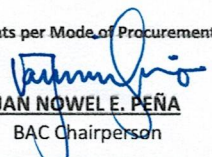
MOP: SVP

Contact Person: Welda Liezl Buslig

Sir/Madam:

Please quote at your government price (including VAT) and state the time and date which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated. Your quotations shall be subjected to the General conditions stated below.

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall indicate all taxes, duties and/or levies payable.
3. Bidders must indicate BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RFQ before issuance of Purchase Order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected/disqualified.
6. Erasures/corrections made in the RFQ should be counter signed.
7. Documentary requirements shall be attached upon submission of the quotation. (See attached list of requirements per Mode of Procurement)


JAN NOWEL E. PEÑA
BAC Chairperson

Item No.	Item and Description	Unit	Qty.	Unit Price	Total
1	Graduation Toga with Cap (All white , various sizes)	Pcs	300		
Purpose	Procurement of Graduation Toga with Cap for ALS Learners for the Conduct of Graduation Rites and Moving UP Ceremonies	ABC: 171,378.00		TOTAL:	

Terms & Conditions:

1. Delivery period within _____ calendar days.
2. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
3. DepEd Tabuk City reserves the right to reject any or all offers as may be advantageous to the Office.
4. The award shall be by (by line item, by total bid price) _____.
5. Others: _____

After having carefully read and accepted your General Conditions, I/We quote you on the Item/s at prices noted above

Business/Company Name: _____
Printed Name & Signature of
Dealer/Authorized Rep.: _____
Business address: _____
Contact No.: _____
Email Address: _____