



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City

DEP-ED - TABUK CITY

APR 11 2023

RECORDS UNIT

Office of the Schools Division Superintendent

05 April 2023



DIVISION MEMORANDUM

No. 134, s.2023

CONDUCT OF SCHOOL HEADS TRAINING WORKSHOP ON RESULTS-BASED M&E SYSTEM IN SCHOOLS

**To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
All Supervisors (EPSs & PSDSs)
All Public Elementary & Secondary School Heads
All Others Concerned**

1. Please be informed that based on the Division Calendar of Activities, the "Conduct of School Heads Training Workshop on Results-Based M&E System in Schools" will be held on **April 17-19, 2023**. The venue will be announced later.
2. As an overall objective, this activity serves as an avenue for the discussion of the alignment of Programs, Projects, and Activities (PPAs) to the Basic Medication Monitoring & Evaluation Framework (BEMEF) and the MATATAG Education Agenda. Specifically, this learning loop aims primarily to, viz.,
 - a) align the SIP-AIP to the MATATAG Education Agenda and BEMEF, and
 - b) formulate schools' M&E plan based on SIP/other plans.
3. The participants in this activity shall be all school heads of public elementary and secondary schools.
4. All participants are required to bring the following:
 - a. Electronic/Soft copy of 2022-2028 School Improvement Plan, and
 - b. Functional laptop with an extension wire.
5. For the information and compliance of all concerned.


BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent 

sgod/smme/aka/1Q2023-DMEA.docx
April 05, 2023



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School Heads Workshop on Results-Based M&E System In Schools
April 17-19, 2023 | Kingsquare, Davidson Hotel & Restaurant
Bulanao Norte, Tabuk City, Kalinga
PROGRAM MATRIX

	Time	Activity	Unit/Person Responsible
DAY 1	Part I 7:30-8:00	Arrival and registration	Secretariat: -James Caesar A. Dayao, AO IV & -HRTD Section
	Part II 8:01-8:45	Opening Program	Facilitator: Maria Medea C. Vallejo, OIC-HRTD Section
		National Anthem	Frances D. Gacuya, EPS II
		Prayer	Deewaii B. Bagayao, SEPS
		DepEd Quality Policy Statement	Atty. Joan A. Reyes, EPS II
		Roll Call	Daisy May M. Bucao, PDO I
		Leveling of expectations	c/o Harriet C. Buslig, EPS II
		Opening Remarks/ Statement of Purpose/ Overview of the Activity	Sally P. Feken Chief Education Supervisor-SGOD
		Schools Division Superintendent Hour • Message & updates • Short Open Forum	Benedicta B. Gamatero PhD, CESO V Schools Division Superintendent
	House Rules	c/o Maria Medea C. Vallejo	
	8:46-10:00	Presentation and Discussion of the MATATAG Education Agenda	Jan Nowel E. Peña OIC Asst. Schools Division Superintendent
	10:01-10:30	Open Forum (working break)	c/o Facilitator
	10:31-12:00	Presentation and Discussion of the Basic Education Monitoring Framework (BEMEF) – DepEd Order No. 29, s. 2022	Kenneth A. Atiwag, SEPS
	12:01-1:00	Healthy Lunch Break	
	1:01-1:45	Activity 1 – Workshop on Establishing School M&E System	
	1:46-2:00	Sample presentation of outputs	Selected from among the pax
	2:01-3:00	Review of the SIP Project Report Monitoring Form (PRMF)	Kenneth A. Atiwag
3:30-3:30	Health Break	<i>Facilitators:</i>	
3:31-4:30	Activity 2 – Workshop on PRMF alignment with the MATATAG Education Agenda		
4:31-4:50	Sample presentation of outputs		
4:46-5:00	Announcements		
DAY 2	7:30-8:00	Arrival and registration	Secretariat: -James Caesar A. Dayao, AO IV & -HRTD Section
	8:00-8:05	MOL	c/o Facilitator
	8:06-8:15	Recap. of Day 1	c/o Atty. Joan A. Reyes
	8:16-10:00	Discussion of M&E Plan and Presentation of Templates	Efren Y. Danag & Harriet C. Buslig
	10:00-10:30	Health Break	
	10:31-11:45	Activity 3 – Workshop on the formulation of School M&E Plan	
	11:46-12:00	Open Forum	
	12:01-12:59	Healthy Lunch Break	
	1:00-3:00	Rollout of the New DepEd Merit Selection Plan (MSP)	Jan Nowel E. Peña OIC Asst. Schools Division Superintendent
	3:00-3:15	Health Break	
	3:16-4:00	Continuation of MSP discussion	
	4:01-4:30	Open Forum	c/o Facilitator
	Part III 4:31-5:00	Closing Program	c/o Facilitator
DAY 3 – TAKE HOME FINALIZATION AND SUBMISSION OF OUTPUTS			

In-Charge of: Photo Documentation – Allan Galanza, PDO I; Health & Welfare – Health & Nutrition Section