



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

DEP-ED - TABUK CITY



Office of the Schools Division Superintendent

Division Memorandum
No. 18 series, 2023

May 5, 2023

**RECONSTITUTION OF THE DIVISION EXECUTIVE COMMITTEE (DEXECOM)
AND DIVISION CORE GROUP (DCG) AND DIVISION MANCOM**

**TO: All Division Personnel
(OSDS,CID,SGOD)
Public Secondary and Elementary School Heads
All Concerned.**

1. To ensure the Effective Management of the Division and its Programs, Projects, and Activities (PAPs), the office hereby announces the composition of the Division Executive Committee with the identified members, to wit.

Core Group	
1. School Division Superintendent	Benedicta B. Gamatero PhD, CESO V
2. OIC-ASDS	Jan Nowel E. Peña
3. Chief- SGOD	Sally P. Feken
4. Chief- CID	Ramonchito A. Soriano
5. Administrative Officer V	Dorothy S. Asingal
6. Division Accountant	Sixto Lang-ay Jr.
Division Executive Committee	
1. Core Group	SDS, ASDS, Chief SGOD, and CID, AO V, Accountant
2. Budget Officer	Nilda T. Mendoza
3. HRMO/ AO-IV	Catherine M. Badong
4. Records Officer/ AO-IV	Welda P. Buslig
5. Supply Officer/ AO-IV	James Ceasar A. Dayao
6. Cashier/ AO-IV	Virginia B. Baliling
7. ITO Officer	Allan S. Dumalsin
8. Legal Officer	Atty. Ringgo G. Sumedca
9. EPS Representative	Emmanuel C. Ubuan
10. PSDS Representative	Henry M. Alunday
11. ALS Supervisor	Marionette S. Dooma
12. LRMDS	Helen B. Orap
13. SEPS-HRD	Maria Medea C. Vallejo



Address: BCS Compound, Purok 2, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>



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14.SGOD-EPS	Doddie Marie L. Duclan
15.SEPS-SMME	Kenneth A. Atiwag
16.SEPS- Research	Deewaii B. Bagayao
17.SEPS-Social Mobilization	Ana Marie B. Bucahan
18.Planning Officer	Efren Y. Danag
19.Physical Facilities	Paul N. Palliso
20.Health Representative	Dra. Guia Grace P. Dagadag
21.Dentist II	Jeth Renz L. Oggang
DIVISION MANCOM	
1. Core Group	
2. DEXECOM, EPS, PSDS	
3. All School Heads	

2.Members are expected to attend all scheduled meetings.

3.The Division Core Group work on matters that need not involve the whole Division Execom. The DCG, DEXECOM and Division Mancom are in-charge Of governance management processes which include plan formulation, policy development, performance monitoring and evaluation.

4.For information and guidance.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent



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