



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF TABUK CITY
 Tabuk City, Kalinga

DEP-ED - TABUK CITY



July 14, 2023

Division MEMORANDUM
 No. 267, s. 2023

SUBMISSION OF APPLICATION FOR TEACHER II POSITION IN THE SCHOOLS DIVISION OF TABUK CITY

To: Asst. Schools Division Superintendent
 Members of the HRMPSB
 All Interested Qualified Applicants

- The Schools Division of Tabuk City pursuant to DepEd Order No. 19, s. 2022 or the DepEd Merit Selection Plan upholds the principles of merit, fitness, competence, equal opportunity, transparency, and accountability in the Recruitment and Selection of personnel to ensure the placement of the right people for the right job at the right time.
- Relevant to this, the Human Resource Merit Promotion and Selection Board (HRMPSB) announces the submission of application to the following vacant and anticipated vacant positions in the Schools Division of Tabuk City:

Position	Minimum Qualification Standards			
	Education	Training	Experience	Eligibility
Teacher II	BSED or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant	RA 1080 (Teacher)

- All interested and qualified applicants, including Persons with Disability (PWD), members of the indigenous communities, and those from any Sexual Orientation and Gender Identities (SOGI) are highly encouraged to submit their application. Applicants are required to register online to this link: <https://tinyurl.com/bdeee6p5> prior to submission of their folders for application.
- Application must be submitted in four (4) copies, each enclosed in a properly labeled folder, one (1) of which is the original copy and three (3) are photocopies of the original with appropriate tabbing consistent with the order of the documentary requirements stated in this memorandum. The place of submission of all applications





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5. Individuals who failed to submit the complete mandatory requirements on the set deadline indicated in this memorandum shall not be included in the pool of official applicants.
6. The assessment for School Administration positions shall be based on the criteria stated in Enclosure 3 of DepEd Order No.007, s. 2023 or the Criteria and Point System for Hiring and Promotion to School Administration Positions. On the other hand, the applications for the anticipated vacant position for Teacher II and Teacher III shall be assessed using the criteria in Regional Memorandum 178, s. 2022 (Implementation of the Internal Guidelines on Recruitment, Selection and Placement). The anticipated vacancy position for Teacher I shall be filled-in using the existing Registry of Qualified Applicants (RQA).
7. Immediate dissemination of and compliance to this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

