



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City

DEP-ED - TABUK CITY



July 11, 2023

Division Memorandum No. 255, s. 2023

DIGITIZATION OF SELECTED GRADES 4-12 CONTEXTUALIZED SLMs

To: CID Personnel
 Public Elementary & Secondary School Heads
 All Others Concerned

1. In line with the thrust of ensuring the continuity of learning in the basic education and responsiveness of learning resources in the learning delivery, the Curriculum Implementation Division, through the Learning Resource Management will conduct capability building on the Digitization of Selected Grades 4-12 Contextualized Self Learning Modules (SLMs) at **Villa Saturnina Beach and Resort**, Sitio Racat, Rapuli, Sta. Ana, Cagayan on **July 18-21, 2023**.
2. The activity aims to convert printed contextualized SLMs in digital formats, quality assure these packages for uploading to the SDO LR hub to be utilized by the schools in all learning modalities.
3. Please see Enclosure 1 for the list of participants. Participants are advised to register on or before 10:00 AM of July 14, 2023 through the link <https://tinyurl.com/yn2deach>.
4. Meals and accommodation during the training will be charged to 2023 FLO downloaded funds while the travel expenses of participants from the schools shall be charged to School MOOE/local funds subject to usual accounting and auditing rules and regulations. The table below illustrates the summary of accommodation and meals.

Particulars	Day 0 July 18- Tuesday	Day 1 July 19- Wednesday	Day 2 July 20- Thursday	Day 3 July 21-Friday
Breakfast	/	/	/	/
AM Snack	/	/	/	/
Lunch	/	/	/	/
PM Snack	/	/	/	/
Dinner	/	/	/	x
Accommodation	/	/	/	x

5. Participants are requested to bring their laptops, extension cord and copies of their contextualized SLMs.
6. For queries and clarifications, please contact LRMS EPS Helen B. Orap at 09155276212/09184087210.
7. Dissemination and compliance to this memorandum is desired.

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