



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City



Office of the Schools Division Superintendent

July 12, 2023

Division Memorandum
No. 28 s. 2023

UPDATING THE SCHOOL AND DIVISION DATABASE OF K-12 LEARNING RESOURCES

To: Public Schools District Supervisors
Public Elementary and Secondary School Heads
Administrative Officer/School Property Custodian
All Others Concerned

1. In order to determine the existing K to 12 Textbooks and Teacher's Guide/Teacher's Manual in every school of this division and be able to provide assistance relative to learning resources needs, it is imperative to establish an accurate school and division inventory of learning resources.
2. All schools are therefore required to submit accurate reports and shall be accomplished by the assigned Administrative Officers II/School Property Custodian of the schools on or before July 24, 2023, through the link https://docs.google.com/spreadsheets/d/1obxdzL62_mHTt0WyD_s_NOOQH1aa4AbUO73dT8icrBc/edit#gid=0
3. Dissemination and compliance to this memorandum is desired.

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BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

