



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

August 29, 2023

DIVISION MEMORANDUM


No. 322 s. 2023

**DIVISION ORIENTATION FOR SCHOOL HEADS AND SCHOOL TESTING
COORDINATORS ON THE ADMINISTRATION OF THE NLC POST TEST**

To : Public Schools District Supervisors
Public Secondary School Heads of NLC Implementing Schools
Division Information Technology Officer (ITO)
All Others Concerned

1. In reference Memorandum DM-OUCT-2023-230 re : Conduct of Post Test in English, Mathematics and Science for the National Learning Camp (NLC) issued by the Office of the Undersecretary for Curriculum and Teaching, the SDO-Tabuk City through the Curriculum Implementation Division (CID) shall conduct the *Division Orientation For School Heads And School Testing Coordinators/ICT Coordinators on The Administration of The NLC Post Test* on September 01, 2033 Friday 8:00am on a venue to be announced later.
2. The activity aims to:
 - Orient field testing personnel on how to administer the online computer-based test to incoming Grades 8 and 9 learners for school year 2023-2024 in all public schools in the division using the DepEd LMS platform; and
 - reiterate the guidelines in conducting the computer-based assess
3. Participants to the said activity are
57 School Heads and School Testing Coordinators, 10 PSDSs, 3 NLC Focals, Division ITO, 1 SMME, 1 Secretariat, CID Chief, SDS and ASDS TOTAL=76 participants
4. Travelling expenses of participants shall be charged against local funds subject to usual accounting and auditing rules and regulations.
5. Prompt and immediate dissemination of this Memorandum is earnestly desired.

CID/PSDS


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Schools Division Superintendent



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SDO Tabuk City L & D Databank System Link: **<https://tinyurl.com/SDOTabukCityLNDaBaSy>**