



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Tabuk City



August 10, 2023

DIVISION MEMORANDUM
 No. 311, s. 2023

REASSIGNMENT ORDER OF ADMINISTRATIVE ASSISTANT II AND III

TO : Public Schools District Supervisors
 Schools Heads (Elementary and Secondary)
 Human Resource Management Officer
 Administrative Assistant II and III
 All Others concerned

1. This is to inform the field of the school assignments of the Administrative Assistant II and III effective August 14, 2023:

District	SCHOOLS	NAME OF BOOKKEEPER	POSITION
NTD1	Appas Integrated School	Marie Michelle Sarol	ADAS 3
NTD1	Casigayan Elementary School		
NTD1	San Juan Elementary School	Rochelle Sanga	ADAS 2
STD1	Bulanao West Elementary School		
NTD2	Dilag Integrated School	Jessa Espita	ADAS 2
NTD2	Gradual Discovery Elementary School		
NTD2	Laya Integrated School	Jaylord Pugal	ADAS 2
NTD2	Bayabat Elementary School		
NTD2	Balong National High School	Bernadette Belandres	ADAS 3
NTD2	Pantar Elementary School		
ETD1	Maledda Integrated School	Ofelia A. Mamattong	ADAS 2
ETD1	Bulanao Central School/ KSPED	Rosalia Miranda	ADAS 3
ETD1	Tannubong Elementary School	Lugenate A. Wangdali	ADAS 3



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ETD1	Matucnang Elementary School			
ETD1	Nambaran Agro Industrial National High School		Ruby Jane T. Wayaway	ADAS 3
ETD1	Camp Conrado M. Balweg Elementary School			
ETD2	Dananao Elementary School		Raymunda Anungos	ADAS 2
ETD2	Cataw Elementary School			
ETD2	San Pablo Integrated School		Rosemarie S. Valdez	ADAS 2
ETD2	Bulo National High School			
ETD2	Bulo West Elementary School		Luningning Daligdig	ADAS 2
ETD2	Bulo East Central School			
ETD3	Malalao Elementary School		Lenny Ann Langkit	ADAS 3
ETD3	New Bangad Elementary School			
ETD3	Agbannawag National High School		Delight Claire Dilag	ADAS 3
STD1	Namnama Elementary School		Roscel Lingbawan	ADAS 2
STD1	Callagdao Elementary School			
STD2	Dalnacan Elementary School		Jingle Cristalyn Suyao	ADAS 2
STD2	Calaccad Elementary School		Gina B. Sandagon	ADAS 2
STD2	Mallong Elementary School			
STD2	Cudal National High School		Erma Joy Dumalan	ADAS 2
STD2	Calaccad National High School			
STD3	Amlao Integrated School		Liezle Baglinit	ADAS 2
STD3	Suyang Elementary School			
STD3	Malin-awa Elementary School		Jessica Polig	ADAS 2
STD3	Paligatto Elementary School			



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STD3	Binongsay Elementary School		Janice Suma-il	ADAS 3
STD3	Balawag Central School			
STD3	Balawag National High School		Marry Claire Moscoso	ADAS 3
WTD1	New Tanglag National High School		Melody Idanan	ADAS 2
WTD1	New Tanglag Elementary School			
WTD1	Toppan Integrated School		Cheene G. Baawa	ADAS 2
WTD1	Cabaritan Elementary School		Jumellie A. David	ADAS 3
WTD1	Lanna Elementary School			
WTD1	Bantay National High School		Mavreen Tayab	ADAS 3
WTD1	Madapdapig Elementary School			
WTD2	Dupag National High School		Jessica Banniaga	ADAS 2
WTD2	Banagan Elementary School			
WTD2	Balatoc Elementary School		Sally Salvador	ADAS 2
WTD2	Gawidan Elementary School			
WTD2	Gaogao Elementary School		Maritess Suyam	ADAS 2
WTD2	Dupag Elementary School			
WTD2	Naneng National High School		Agustina Bangit	ADAS 3
WTD2	Naneng Elementary School			
WTD2	Nambucayan National High School		Lyka Fabro	ADAS 2
WTD2	Pao Elementary School			
WTD2	Lucog Elementary School		Stephen Baniaga	ADAS 2
WTD2	Pinagan Elementary School			
WTD2	Guilayon Integrated School		Rhonel V. Loñez	ADAS 3
WTD2	Callagan Elementary School			



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WTD2	Nambucayan Elementary School		Aza Lea Rodriguez	ADAS 2
WTD2	Bado Dangwa Elementary School			

2. All concerned ADAS II and III shall properly turnover supplies, materials and documents of their former school assignment before reporting to their new station assignment.
3. School heads shall facilitate the turnover and ensure that school records and/or documents are in place.
4. For guidance and compliance.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent



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