



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF TABUK CITY**  
Tabuk City, Kalinga



September 4, 2023

Division MEMORANDUM  
No. 323, s. 2023

**CONDUCT OF THE PERFORMANCE PLANNING AND COMMITMENT FOR SCHOOL HEADS**

To: Asst. Schools Division Superintendent  
Chief Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Members of the Performance Management Team (PMT)  
PMT-Technical Working Group  
PMT-Secretariat

1. DepEd Order No. 2, s. 2015 on the Implementation of the Results-based Performance Management System in the Department of Education provides that the performance planning and commitment shall be done to provide an avenue for the rater to meet the ratee to discuss and agree on the Office KRAs, Objectives and Performance Indicators as anchored to the overall organizational outcomes.
2. Hence, the Schools Division of Tabuk City will conduct the Performance Planning and Commitment for all elementary and secondary School Heads on September 6, 2023, 01:00 p.m. at the Bulanao Central School open Gymnasium.
3. Participants to said activity are the elementary and secondary school heads, members of the Division Performance Management Team (PMT), Members of the PMT Technical Working Group and the PMT Secretariat.
5. Widest dissemination of and compliance with this memorandum is desired.

  
**BENEDICTA H. GAMATERO PhD, CESO V**  
Schools Division Superintendent 

