



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

September 14 , 2023

Division Memorandum
No. 355, s. 2023

TO : Public Schools District Supervisors
School Heads, TLE Teachers
All others concerned

**DIVISION CAPABILITY BUILDING FOR TLE/TVL TEACHERS ON THE
DEVELOPMENT OF TASK SHEETS AND INTERACTIVE VIDEO LESSONS**

1. The Schools Division of Tabuk City through the Curriculum Implementation Division will conduct a Division Capability Building for EPP/TLE Teachers on September 21-23, 2023 at the Davidson Hotel and Restaurant, Bulanao Tabuk City, Kalinga.
2. The activity aims to capacitate participants on the development of Tasks Sheets /Activity sheets and interactive video lessons to address teaching difficulties and learning gaps and eventually treat least mastered competencies.
3. Teacher participants shall make arrangements to their Department Heads as to their participation to this seminar workshop so that classes will not be disturbed.
4. Identified participants are advised to bring Curriculum Guide/ Most Essential Learning Competencies, reference books, laptop and extension wire. See attached.
5. A one (1) day Service Credit (SC) Compensatory OverTime Credits shall be given to the participants as per DO No.53, s.2003 Entitled "Updated Guidelines on Grant of Vacation Service Credits to Teachers."
6. Immediate and wide dissemination of this Memorandum is desired.

BENEDICTA H. GAMATERO PhD. CESO V
Schools Division Superintendent

