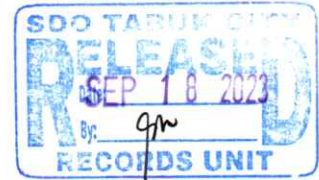




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Tabuk City**



Office of the Schools Division Superintendent

**Division Memorandum**

No. 360 s. 2023

TO: All PSDSs  
Public Elementary and Secondary School Heads  
All Others Concerned

DATE: September 18, 2023

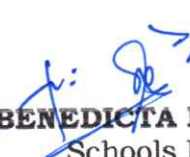
SUBJECT: **Capability Building on Gender Analysis, GPB And GAD Accomplishment Report Making**

1. Pursuant to Joint Circular No. 2012-01 by the Philippine Commission on Women (PCW), the National Economic and Development Authority (NEDA) and Department of Budget and Management (DBM) and specific policy guidelines on Gender Mainstreaming in particular, Executive Order (EO) No. 273 on Approving and Adopting the Philippine Plan for Gender Responsive Development (1995-2025), Magna Carta of Women and the general Appropriation Act (GAA) which require government agencies, SUCs, GOCCs, NGAs, Local Government Units (LGUs) and other government instrumentalities to formulate their Annual Gender and Development (GAD) plans and Budgets which utilizes GAD budgets as stipulated in the DO No. 63, s. 2012 and DO 32, s. 2023 (GRBE Policy), this office announces the conduct of the activity.

2. The activity aims to:

- Reorient school heads on gender analysis, GPB and GAD accomplishment making;
- Align GAD perspective in the different SDO programs, projects; and activities.
- Clarify/discuss issues and concerns in implementing the GAD program.

- Participants in this activity are the **School Heads**. It is advised to bring **laptops** and extension cords for the workshop.
- The participants are further required to login on this link <https://forms.gle/pRivKMPfs7aeFt8M7> before the activity to confirm attendance by filling out the pre-registration form.
- Immediate and wide dissemination of this memorandum and participation of all concerned is desired.

  
**BENEDICTA B. GAMATERO PhD, CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent

