



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

September 19, 2023

Division Memorandum
No. 764 -2023

**SGOD PERSONNEL DISTRICT ASSIGNMENT RELATIVE TO TECHNICAL ASSISTANCE
PROVISION AND DATA COLLECTION AND VALIDATION**

To: CID Chief
SGOD Chief
Public/ Private Secondary and Elementary School Heads
Others concerned

1. In line with the role of the School Governance and Operations Division to support the implementation of Basic Education and provide technical assistance to the field on the areas of support services management; planning and research; community level linkages and partnerships, human resource development, and quality assurance, SGOD personnel are hereby reassigned to assist specific districts to join the Monitoring and Division Technical Assistance Team this School Year 2023-2024.
2. The assignment of the SGOD personnel to assist in the districts, on top of the main job functions of some in order to contribute to unit performance, aims to facilitate data collection and validation either for reporting, decision making, program planning, technical assistance provision, referral or PAPS implementation progress monitoring,
3. The SGOD personnel new district assignment which is effective immediately is herein reflected:

No	District	Personnel	No	District	Personnel
1	ETD1	Daisy May M. Bucao	6	STD1	Kenneth A. Atiwag
2	ETD2	Joan A. Reyes	7	STD2	Romeo B. Agagon
3	ETD3	Frances D. Gacuya	8	STD3	Menchie P. Gamongan
4	NTD1	Deewaii B. Bagayao	9	WTD1	Allan R. Galanza
5	NTD2	Doddie Marie L. Duclan	10	WTD2	Harriet C. Buslig

4. Should there be queries relative to this memorandum, please contact SGOD Education Program Supervisor Doddie Marie L. Duclan through mobile number 09156185054.
5. This memorandum is for information dissemination and compliance of all concerned.


BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

Sgod/UnitPerformance/sgodincharge/9/19/23



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