



DEPED- TABUK CITY DIVISION Indicative Annual Procurement Plan 2024



Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/ Project)
				Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Supplies & Materials (MOOE)												
	Purchase of Common Supplies & Equipment(CSE)	SDO	Agency to agency / Small Value Procurement	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	GAA 2023	1,076,162.69	1,076,162.69		
	Repair, purchase, maintenance and replacement of spare parts for the SDO Motor Vehicles	SDO	Small Value Procurement	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024		270,000.00	270,000.00		
	Payment Insurance of SDO Motor Vehicles	SDO	Agency to Agency						59,011.00	59,011.00		
	Purchase of Fuel for SDO Motor Vehicles/Generator	SDO	Small Value Procurement	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024		323,826.31	323,826.31		
	Repair, freon charging and general cleaning of Office Equipments (Air Conditioners)	SDO	Small Value Procurement	January 2024	January 2024	January 2024	January 2024		80,000.00	80,000.00		
	Purchase of Drinking Water	SDO	Small Value Procurement	March, May, June & November 2023	March, May, June & November 2023	March, May, June & November 2023	March, May, June & November 2023		42,000.00	42,000.00		
Total 1									1,851,000.00	1,851,000.00		
TRAININGS (MOOE)												
	Dexecom Meals & Snacks	SDO	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA 2024	124,800.00	124,800.00		
	Various and Emergency Meeting Meals & Snacks	SDO	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA 2024	106,200.00	106,200.00		
	Division MEA Meals & Snacks	SDO	Small Value Procurement	April, July, oct and	April, July, oct and December	April, July, oct and	April, July, oct and December	GAA 2024	77,400.00	77,400.00		
	SGOD PIR Meals & Snacks	SDO	Small Value Procurement	Mar., June, Sept., and December 2024	Mar., June, Sept., and December 2024	Mar., June, Sept., and December 2024	Mar., June, Sept., and December 2024	GAA 2024	40,000.00	40,000.00		
	Conduct of Comparative Assessment for Various Vacant and Anticipated Vacant Positions in SDO Tabuk City	SDO	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA 2024	69,300.00	69,300.00		

	Continuous Improvement Activities for Related Teaching on Quality Management System	SDO	Small Value Procurement	April, Jul., & Oct., 2023	April, Jul., & Oct., 2023	April, Jul., & Oct., 2023	April, Jul., & Oct., 2023	GAA 2023	60,000.00		
	Meals & Snacks	SDO	Small Value Procurement	Oct. 2024	Oct. 2024	Oct. 2024	Oct. 2024	GAA 2023	225,000.00		
	Various Awards and Recognition Activities	SDO	Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	GAA 2024	117,500.00		
	Meals & Snacks, Materials	SDO	Small Value Procurement	Mar-24	Mar-24	Mar-24	Mar-24	GAA 2023	56,000.00		
	Talent Transformation Series 1: Training and Capability Building for Public Elementary and Secondary School Heads	SDO	Small Value Procurement	Jul-24	Jul-24	Jul-24	Jul-24	GAA 2023	181,900.00		
	Meals & Snacks, Materials	SDO	Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	GAA 2023	63,000.00		
	Reskilling of IIs in Instructional Supervision	SDO	Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	GAA 2023	87,000.00		
	Meals & Snacks	SDO	Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	GAA 2023	1,274,000.00	1,274,000.00	
	Workshop on the Development of Curriculum Map for Grade 6 and 9 Teachers	SDO	Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	GAA 2023	3,910,000.00	3,910,000.00	
	Capability on Multigrade Shifting and BOW	SDO	Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	GAA 2023	87,000.00	87,000.00	
	Meals & Snacks, Transportation	SDO	Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	GAA 2023	1,274,000.00	1,274,000.00	
	Capability Building on the Content and Pedagogy for TLE/EPP	SDO	Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	GAA 2023	3,910,000.00	3,910,000.00	
	Meals & Snacks, Honorarium	SDO	Small Value Procurement	Jun-24	Jun-24	Jun-24	Jun-24	GAA 2023	87,000.00	87,000.00	
	Subtotal 41								1,274,000.00	1,274,000.00	
	GRAND TOTAL										
									3,910,000.00	3,910,000.00	

Prepared by:

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Recommending Approval:

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