

## Republic of the Philippines

## Department of Education

Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

Office MEMORANDUM No. 4 s. 2023

## NOTICE OF MEETING

## TO : ALL SCHOOL HEADS OF WESTERN TABUK DSITRICT 2

- 1. This is to announce the conduct of meeting on October 2, 2023, 2:00 PM at Bantay National High School, Tabuk City.
- 2. The agenda are the following:
  - a. Class Program/Load of Teachers
  - b. Planning re: Installation Program
  - c. Others
- 4. Participants to this meeting are the School Heads of both Elementary and Secondary.
- 5. Attendance is a must.

BENEDICTA B. GAMATERO PhD, CESO V

Schools Division Superintendent

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