



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
Schools Division of Tabuk City



*Office of the Schools Division Superintendent*

06 October 2023

**DIVISION MEMORANDUM**  
NO. 343 S., 2023

**CORREGINDUM TO DIVISION MEMORANDUM NO. 341 s. 2023, TITLED  
CONDUCT OF UPSKILLING OF TEACHERS TEACHING SPS, SPA, SPJ AND  
STE**

To: **CID Personnel  
PUBLIC SECONDARY SCHOOL HEADS  
ALL OTHERS CONCERNED**

1. The conduct of the second and third day of Upskilling of Teachers Teaching SPS, SPA, SPJ and STE that was scheduled on September 16-17, 2023 will be moved to October 13 & 14, 2023 for the continuation of the flow of the activity. The activity will be conducted at 8:00 am to 5:00 pm at Las Vegas Hotel and Restaurant.
2. Teacher participants shall make arrangements with their School Heads/Department Heads as to their participation to this seminar workshop so that classes will not be disturbed.
3. Teacher participants and DO Personnel shall be granted service credit in lieu of October 14, 2023 in accordance with DepEd Order No.53 s. 2003 entitled updated Guidelines on Grant of Vacation Service Credits and CSC DBM Joint Circular No. 2, s. 2015 entitled Policies and Guidelines on Overtime Services and Overtime Pay for Government Services Respectively
4. Should there be any queries/clarifications, please contact Mr. Federico C. Flores, Jr., CID-EPS at [federico.flores004@deped.gov.ph](mailto:federico.flores004@deped.gov.ph) or 09056091037.
5. Immediate and wide dissemination of this Memorandum is desired.

  
**BENEDICTA B. GAMATERO PhD, CESO V**  
Schools Division Superintendent



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