



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

October 9, 2023

DIVISION MEMORANDUM

No. 399 s. 2023



CONDUCT OF ADOPT-A-SCHOOL PROGRAM (ASP) ORIENTATION AND PLANNING

TO: SGOD/CID Chief
 Public School District Supervisors
 Elementary and Secondary School Heads
 All others concerned

1. Relative to OUOPS No. 2023-06-6584 on Building Partnership and Linkages program through Adopt A School Program, the DepEd CAR will conduct an Adopt A School Program Orientation and Planning at NEAP-Regional Hall on November 6-7, 2023.
2. This activity aims to update the school heads on ASP and partnership building strategies, monitoring and evaluation of Brigada Eskwela implementation and prepare action plan to address issues and concerns.
3. Participants to this activity are the following:

Name	Position	Office
Romeo B. Agagon	Senior Education Program Specialist	Social Mobilization and Networking
Frances D. Gacuya	Education Program Specialist II	Social Mobilization and Networking
Ferdinand Malagyab	Public School District Supervisor	Curriculum and Implementation Division
Napoleon R. Mukay	School Head-Elementary	San Pablo Integrated School
Romel A. Alcanzarine	School Head- Secondary	Balawag National High School

4. Arrival of participants will be on November 6, 2023 (day 1) at 6 am. First meal will be breakfast of day 1 and last meal will be pm snack of day 2.
5. Travel expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.
6. Immediate dissemination with this memorandum is desired.


BENEDICTA B. GAMATERO PhD, CESO V
 Schools Division Superintendent 

SGOD/SMN/FDG



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DepEd Tayo Tabuk City