



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**Schools Division of Tabuk City**



**Office of the Schools Division Superintendent**

10 October 2023

DIVISION MEMORANDUM

No. 404, s. 2023

**CALL FOR SUBMISSION OF SCHOOL-BASED MANAGEMENT BEST PRACTICES**

To: -Assistant Schools Division Superintendent  
-Chief Education Supervisors  
-Education Program Supervisors and Public School District Supervisors  
-School Heads of Public Elementary and Secondary Schools  
-All Others Concerned

1. This is to call for the submission of practices that are aligned with the principles of School-based management (SBM) as defined under DepEd Order No. 83, s. 2012 entitled, "*Implementing Guidelines On The Revised School-Based Management (SBM) Framework, Assessment Process And Tool (APAT)*".
2. SBM best practices can be categorized as promising, validating, and exemplary. These are defined in previous issuances of DepEd-CAR (e.g., Regional Memorandum Nos. 148, s. 2020, and 344, s. 2022). When submitting your best practices, please take note of these issuances as to formatting styles and how they will be assessed per indicator.
3. Also, those schools that submitted best practices to the division office for the last two years will have to submit their monitoring and evaluation results/accomplishments bearing in mind the status of output and outcome indicators that they have defined in their respective concept notes/proposals of best practices.
4. The deadline for submission of best practices for District Assessment will be on **October 25, 2023**, and the division office for **Division Assessment** will be on **October 31, 2023**.
5. For the information and compliance of all concerned.

**BENEDICTA B. GAMATERO PhD, CESO V**  
Schools Division Superintendent

References: DO 83, s. 2012, RM Nos. 148, s. 2020 and 344, s. 2022

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