



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**Schools Division of Tabuk City**



Office of the Schools Division Superintendent

12 October 2023

DIVISION MEMORANDUM

No. 41, s. 2023

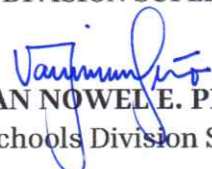
**ORIENTATION ON UPDATES OF SCHOOL GOVERNANCE COUNCIL (SGC)**

To: -Assistant Schools Division Superintendent  
-Chief Education Supervisors  
-Public School District Supervisors  
-School Heads of Public Secondary Schools & Integrated Schools  
-All Others Concerned

1. All concerned are hereby informed of the conduct of an orientation of the implementation updates of the School Governance Council (SGC) as provided for in DepEd Order No. 26, s. 2022 entitled, "Implementing Guidelines on the Establishment of School Governance Council". This will be on **October 17, 2023** at 8:00 A.M. to be held at Las Vegas Hotel, Dagupan West, Tabuk City, Kalinga.
2. The objectives of the activity are to (1) review the Assessment Tool and corresponding Mode of Verifications (MOVs) under each of the twelve (12) indicators, (2) discuss the process flow and timelines, and (3) give an overview of the monitoring mechanisms. Also, the session will be an opportunity for everyone to explore the linkage of SBM-SGC best practices identification.
3. Participants in this activity are as follows: ASDS, CID and SGOD Chiefs, 10 PSDSs, all School Heads of public secondary schools and integrated schools or their representatives, and SGOD personnel.
4. For the information and compliance of all concerned.

BENEDICTA B. GAMATERO PhD, CESO V  
Schools Division Superintendent

FOR THE AUTHORITY OF THE  
SCHOOLS DIVISION SUPERINTENDENT

  
JAN NOWEL E. PEÑA  
OIC Asst. Schools Division Superintendent



**ORIENTATION ON UPDATES OF SCHOOL GOVERNANCE COUNCIL (SGC)  
October 17, 2023 | Las Vegas Hotel, Dagupan West, Tabuk City, Kalinga**

**PROGRAM MATRIX**

| <b>Time</b>                | <b>Activity</b>  | <b>Unit/Person Responsible</b>                                       |
|----------------------------|--|--|
| <b>Part I</b><br>7:30-8:00 | <b>Arrival and registration</b>  | c/o Secretariat: Harriet C. Buslig EPS II,<br>Daisy Bucao, PDO I     |
| <b>Part II</b>             | <b>Preliminaries</b>   |  |
| 8:01-8:45                  | Opening Program  | Facilitator: Menchie P. Gamongan, PDO II                             |
|                            | National Anthem  | Frances D. Gacuya, EPS II  |
|                            | Prayer   | Allan Galanza, PDO I   |
|                            | DepEd Quality Policy Statement   |  |
|                            | Roll Call  | Daisy May M. Bucao, PDO I  |
|                            | Opening Remarks/ Statement of Purpose/ Overview of the Activity                    | Sally P. Feken<br>Chief Education Supervisor-SGOD                    |
|                            | Message of the Schools Division Superintendent                                     | Benedicta B. Gamatero PhD, CESO V<br>Schools Division Superintendent |
|                            | House Rules  | c/o Facilitator  |
| <b>Part III</b>            | <b>Presentations and Discussions</b>   |  |
| 8:46-10:00                 | Overview of the SGC and Discussion of the SGC Assessment Tool                      | Doddie Marie L. Duclan, EPS-SGOD                                     |
| 10:01-10:15                | Health Break   |  |
| 10:16-10:45                | Open Forum   |  |
| 10:46-11:45                | Discussion of process flow and timeline  | Sally P. Feken, CES-SGOD   |
| 11:46-12:00                | Open Forum   |  |
| 12:01-12:59                | Lunch Break  |  |
| 1:01-2:00                  | Presentation of the Online Assessment Tool, sample MOVs, and monitoring mechanisms | Kenneth A. Atiwag  |
| 2:01-2:30                  | Open Forum   |  |
| 2:31-3:15                  | Review of Guidelines on SBM-SGC Best Practices                                     | Agustina Lomeng, PSDS / Doddie Marie L. Duclan, EPS                  |
| 3:16-3:30                  | Health Break   |  |
| 3:31-5:00                  | Continuation of lecture  |  |
|                            | Open Forum   |  |
|                            | WAYS FORWARD   | c/o Kenneth A. Atiwag  |
|                            | Announcements  |  |
|                            | Closing Prayer   |  |