



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Tabuk City**



**Office of the Schools Division Superintendent**

Office MEMORANDUM  
No. 48 s. 2023

**October 9, 2023**

## **NOTICE OF MEETING**

**TO : ALL SCHOOL HEADS OF NORHTERN TABUK DSITRICT 2**

1. This is to announce the conduct of District Meeting of School Heads on **October 9, 2023 at 1:30 PM** at Laya Integrated School, Laya East, Tabuk City, Kalinga.
2. The agenda of the meeting are as follows:
  - A. Submission and Checking of GAD Plans.
  - B. Finalization of the Electoral Boards and other personnel who serve during Barangay and Sangguniang Barangay Election.
  - C. Others.
3. Participants to this meeting are the School Heads of both Elementary and Secondary.
4. Attendance is a must.

**BENEDICTA B. GAMATERO PhD, CESO V**  
Schools Division Superintendent



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