



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

October 11, 2023

Office Memorandum
 No. 52 -2023

CONDUCT OF BRIGADA OPISINA

To: CID Chief
 SGOD Chief
 All SDO Personnel

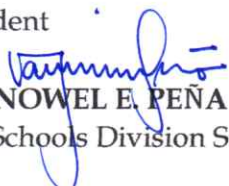
1. DepEd Tabuk City shall implement Brigada Opisina on Friday afternoon, October 13, 2023 to be participated by all personnel in their wellness uniform or any appropriate clothes equipped with their cleaning tools.
2. The activity is to be conducted in preparation for the hosting of the 2023 Regional Indigenous Peoples' Month Celebration, while it is also expected to help enhance physical wellness among our workforce.
3. All functional divisions shall ensure the cleanliness and orderliness of their respective offices and hallways' corners, ceilings, walls, windows, and doors. Furthermore, the following areas shall be cleared from any unwanted weeds, dirt, or any unnecessary stuffs.

Functional Division	Area
OSDS	Frontyard (outside the campus withing the lot boundaries)
CID and SGOD	SDO compound (office building to side and flagpole fences)
SGOD	Office Backyard

4. This memorandum is for information dissemination to and compliance of all concerned.

BENEDICTA B. GAMATERO PhD, CESO V
 Schools Division Superintendent

For the Authority of the Schools Division Superintendent


JAN NOWEL E. PEÑA
 OIC Assistant Schools Division Superintendent

