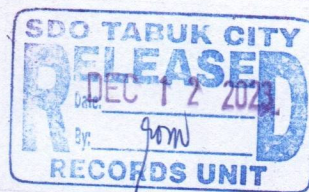




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



December 11, 2023

Division Memorandum
No. 497, s. 2023

TO: Administrative Assistant II and III (Field Bookkeepers)
All others concerned

FINANCE PIR

1. As part of our commitment to continuous learning and professional development, the Finance Unit will be conducting an activity for ADAS II and III on December 14, 2023 at the Accounting Office. The activity aims to enhance knowledge and skills of DepEd Personnel in financial matters and updates in DepEd.
2. Participants are the following:

Accounting Office Personnel	6
ADAS II (Field)	19
ADAS III (Field)	12
ADAS III (Agbannawag NHS)	1
Budget Office	3
Total	41

- **Bring the Following (For MOOE Web Based Updating):**
Laptop
Cash Disbursement Register (CDR) of Regular Fund 2023
3. Immediate dissemination of this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent

