



DEPED- TABUK CITY DIVISION Annual Procurement Plan 2024



Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/ Project)
				Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Supplies & Materials (MOOE)												
	Purchase of Common Supplies & Equipment(CSE)	SDO	Agency to agency / Small Value Procurement	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	GAA 2024	900,000.00	900,000.00		
	Purchase of clinic supplies, medicines, tools and equipment	SDO	Small Value Procurement	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	GAA 2024	50,000.00	50,000.00		
	Repair, purchase, maintenance and replacement of spare parts for the SDO Motor Vehicles	SDO	Small Value Procurement	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	GAA 2024	200,000.00	200,000.00		
	Payment Insurance of SDO Motor Vehicles	SDO	Agency to Agency	Jan-Oct 2024	Jan-Oct 2024	Jan-Oct 2024	Jan-Oct 2024	GAA 2024	60,000.00	60,000.00		
	Purchase of Fuel for SDO Motor Vehicles/Generator	SDO	Small Value Procurement	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	GAA 2024	280,000.00	280,000.00		
	Purchase of Drinking Water	SDO	Small Value Procurement	March, May, June & November 2024	March, May, June & November 2024	March, May, June & November 2024	March, May, June & November 2024	GAA 2024	42,000.00	42,000.00		
	Supplies and materials for the mandated monthly celebrations and Conduct Various Rewards and recognition Activities and Special Events	SDO	Small Value Procurement	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	GAA 2024	319,000.00	319,000.00		
Total 1									1,851,000.00	1,851,000.00		
TRAININGS (MOOE)												
	Procurement of meals for the mandated monthly celebrations and Conduct of Rewards and Recognition Activities and Special Events	SDO	Small Value Procurement	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	January, April, July & October 2024	GAA 2024	55,290.00	55,290.00		

	Dexcom	SDO	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	G/A 2024	189,000.00	189,000.00		
	Various Emergency Meetings	SDO	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	G/A 2024	35,000.00	35,000.00		
	Division MEA	SDO	Small Value Procurement	April, July, oct and December 2024	April, July, oct and December 2024	April, July, oct and December 2024	April, July, oct and December 2024	April, July, oct and December 2024	April, July, oct and December 2024	April, July, oct and December 2024	G/A 2024	77,400.00	77,400.00		
	SGOE PIR	SDO	Small Value Procurement	Mar., June, Sept., and December 2024	Mar., June, Sept., and December 2024	Mar., June, Sept., and December 2024	Mar., June, Sept., and December 2024	Mar., June, Sept., and December 2024	Mar., June, Sept., and December 2024	Mar., June, Sept., and December 2024	G/A 2024	40,000.00	40,000.00		
	Conduct of Comparative Assessment for Various Vacant and Anticipated Vacant Positions in SDO Tabuk City	SDO	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	Monthly	G/A 2024	120,000.00	120,000.00		
	OSDS PIR	SDO	Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	G/A 2024	18,310.00	18,310.00		
	SDO Tabuk Planning Workshop and Performance Review	SDO	Small Value Procurement	June & Dec 2024	June & Dec 2024	June & Dec 2024	June & Dec 2024	June & Dec 2024	June & Dec 2024	June & Dec 2024	G/A 2024	70,000.00	70,000.00		
	CID PIR	SDO	Small Value Procurement	June and Dec. 2023	June and Dec. 2023	June and Dec. 2023	June and Dec. 2023	June and Dec. 2023	June and Dec. 2023	June and Dec. 2023	G/A 2024	40,000.00	40,000.00		
	Distric: MEA	SDO	Small Value Procurement	Feb, Mar, April, May and June 2024	Feb, Mar, April, May and June 2024	Feb, Mar, April, May and June 2024	Feb, Mar, April, May and June 2024	Feb, Mar, April, May and June 2024	Feb, Mar, April, May and June 2024	Feb, Mar, April, May and June 2024	G/A 2024	140,000.00	140,000.00		
Total 2												785,000.00	785,000.00	785,000.00	
HRTD (Training)															
	Procurement of Venue for the Matatag Curriculum Series of Orientation and Trainings	SDO	Small Value Procurement	Feb & Mar 2024	Feb & Mar 2024	Feb & Mar 2024	Feb & Mar 2024	Feb & Mar 2024	Feb & Mar 2024	Feb & Mar 2024	G/A 2024	681,000.00	681,000.00		
	Procurement of venue for the Induction Program for Beginning Teachers (IPBT)	SDO	Small Value Procurement	Aug & Nov 2024	Aug & Nov 2024	Aug & Nov 2024	Aug & Nov 2024	Aug & Nov 2024	Aug & Nov 2024	Aug & Nov 2024	G/A 2024	100,000.00	100,000.00	100,000.00	

	Procurement of meals and snacks for School Leaders and Managers Conclave	SDO	Small Value Procurement	Feb., April, Jun, July, Aug, Oct. & December 2024	Feb., April, Jun, July, Aug, Oct. & December 2024	Feb., April, Jun, July, Aug, Oct. & December 2024	G/A 2024	378,000.00	378,000.00		
	Procurement of meals, supplies and materials for the Talent Transformation Series 1: Training and Capability Building for Public Elementary and Secondary School Heads	SDO	Small Value Procurement	Jun-24	Jun-24	Jun-24	G/A 2024	115,000.00	115,000.00		
Subtotal 4								1,274,000.00	1,274,000.00		
GRAND TOTAL										3,910,000.00	

Prepared by:


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